

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Regularly Scheduled Meeting
Wednesday, February 24, 2016

Commissioners Present:

Commissioner Bill Williams - Chair
Commissioner Michael Edwards
Commissioner Monica Harrington
Commissioner Mark Schwinge
Commissioner Barbara Sharp

Others Present:

Pamela Hutchins
SJCPHD#1 Superintendent

EMS: Jerry Martin
SJIEMS Chief

By Phone:

Absent:

CALL TO ORDER:

Commissioner Williams called the meeting to order at 5:01 pm.

CONSENT AGENDA:

- **Approval of January 27, 2016 Regular Meeting minutes, February 4, 2016, Special Meeting Minutes, and February 11, 2016, Special Meeting Minutes.**

➤ **IIMC Warrants**

A/P Warrants	total \$	1,056.00
Payroll	total \$	1,976.96
Payroll Liabilities	total \$	151.22
Electronic transfers for payroll taxes	total \$	155.42

➤ **SJIEMS Warrants**

Payroll	total \$	107,988.24
A/P Warrants	total \$	90,625.72

Commissioner Williams asked for a motion to accept consent agenda items, Commissioner Schwinge --- so moved, seconded by Commissioner Sharp ---, unanimously approved.

FINANCIAL AND OPERATIONS REPORTS WERE SUBMITTED BY PAMELA HUTCHINS, SUPERINTENDENT FOR SJCPHD#1 AND BY JERRY MARTIN, SJIEMS CHIEF.

Weyshawn Koons gave a Community Award to Scott Johnston and Joan Mann of Aeronautical Services Inc. for their heroic successful bystander CPR performed on a co-worker.

ISLAND AIR AMBULANCE UPDATE WAS GIVEN BY LARRY WALL.

Old Business:

EMS Policies and Procedures: – This item will be tabled for now due to important matters such as the EMS budget considerations, what systems EMS should be supporting, and EMS levy preparations taking place.

Joint Public Hospital District and Board of Health Meeting Update: This item will also be tabled for a later date discussion. The Board of Health supports delaying the item until a later date. Commissioner Schwinge made a motion to table the EMS Policies and Procedures and the Board of Health Meeting Update until the May Agenda. Commissioner Harrington seconded the motion. Unanimously passed. Commissioner Edwards stated Kyle Davies was appointed to the Board of Health.

Building Use at Inter Island Medical Center: Commissioner Chair Williams moved to terminate the lease fully with Island Museum of Art and not negotiate another lease with the organization. Discussion followed. Materials need to be shredded that are in the building and computers need to be looked at to be scrapped and wiped. People need to be arranged to help take a large number of things out to the trash. Having a tenant in the building is hard on the building, and hard to keep the building ready to sell. Commissioner Harrington moved to terminate IMA lease fully, and have them vacate by March 11, 2016. Commissioner Sharp seconded the motion. Unanimously Approved. IIMC Resolution 16-440. Commissioner Chair Williams said to void this resolution since it was to be used only if a new lease was negotiated with Island Museum of Art.

Strategic Planning Process for the EMS Levy: Discussion was made about the Citizens Budget Review committee that has just started meeting with members of community. Karin Augusta has been kind enough to step up to help

with this committee made up of administration and community members to focus on the upcoming levy. This committee would understand and access the EMS budget in a very analytical way. The goal is to help the commissioners make better decisions as they head into May about what the levy proposal should be in the primary in August. Quite a few things need to be looked at before the levy so the community can understand the choices. The structure of how patients are moved off the island will need to be studied, and the C.I.D. investigation is still ongoing. These things will be going on at the time of EMS going for their levy. The citizens need to understand a fair representation of EMS services offered, and the commissioners need to be able to ask for a smart offering to the community.

EMS Res 16-441 Formation of Budget Review Committee:

Commissioner Chair Williams moved to consider this resolution. Discussion followed. This resolution would establish a Budget Review Committee that would consist of the EMS Chief, Superintendent, two Commissioners, and three community members. The community members have been chosen. The committee would study the needs of EMS and the level of emergency medical service needed for the citizens and visitors of San Juan Island and surrounding islands. The committee would offer recommendations to the Board of Commissioners regarding necessary information for the upcoming levy and the amount of the levy. This process would be tied closely with the EMS Retreat to analyze the needs of services for the organization and the costs of those services. Commissioner Schwinge moved to accept Res 16-441, and Commissioner Edwards seconded the motion. Unanimously approved.

Clarification of Treasurer and Duties per RCW 70.44.171 and the Commissioner Bylaws: Commissioner Sharp was elected Secretary/Treasurer of the Board of Commissioners at the January 27, 2016, Board Meeting. Commissioner Sharp wanted to clarify that the Treasurer of the SJCPHD#1 is technically San Juan County. A Chairman and a Secretary is all that is required by the RCW's. Commissioner Sharp will oversee the monthly financial reports of SJCPHD#1 and San Juan Island EMS.

EMS – Sheriff's Office Supplemental Fee Agreement: The supplemental fee agreement for 911 dispatcher use for the year 2016 was submitted by the Sheriff's Office for signatures of the Commissioners. The annual fee is \$40,553.23 a year which under the budget amount listed for 2016. Commissioner Chair moved for a vote on this supplemental fee agreement. Discussion followed. Commissioner Harrington moved to accept the Sheriff's

Office Supplemental Fee Agreement. Commissioner Schwinge seconded the motion. Unanimously passed. This agreement is marked Exhibit A in the official minutes.

New Business:

PeaceHealth Peace Island Medical Center Subsidy Agreement Semi-Annual Report: Something different was done with this report this time. It was posted on the District Website so people could review the report before it was given, and ask questions of the commissioners before the report was given. PeaceHealth would still have the right to make changes to the posted report up until the time the report was approved at the board meeting. Report was given by Director of Administrative Services of PeaceHealth Peace Island Medical Center. Commissioner Chair Williams moved to approve the report as given and payment of the second half of subsidy payment for July 1, 2015, through December 31, 2015, be paid to PeaceHealth Peace Island Medical Center. Discussion followed. Commissioner Edwards moved to accept this report and payment of the subsidy payment. Commissioner Schwinge seconded the motion as stated. Unanimously approved. Commissioner Edwards stated that the old Inter Island Medical Center was not sustainable and thanked PeaceHealth for this new facility with all its offerings which are many more than Inter Island Medical Center offered. Commissioner Harrington also stated there were many good services being offered at Peace Island Medical Center, but going forward she would like to look at what services were not being offered, and many of those are important to our community. Commissioner Sharp commended Beth Williams Gieger on her good report. Commissioner Schwinge reiterated Commissioner Edwards's comments. This report has been posted on the SJCPHD#1 website. It is marked Exhibit B in the official minutes.

Recommendations per Section 2.2.2 of Peace Health Subsidy Agreement regarding nature and scope of future services provided by Peace Island Medical Center: At the last meeting, Commissioner Sharp was going to consolidate a list of recommendations from the Commissioners and if they received any input from the community about future services. This was done and Commissioner Chair Williams presented the list of items that the Commissioners would like to be added to the services offered at Peace Island Medical Center. He stated that some of these items were being offered at Peace Island Medical Center. Not every item on the list was recommended by each Commissioner, but they were a compilations of items. Commissioner Williams

Dr. Loren Johnson: Dr. Johnson spoke about "EMS in Crisis Due to Culture of Mistrust". He made observations and recommendations about our EMS System and Board performance based on his experience as a local citizen and an emergency physician. His comments are marked Exhibit D in the official minutes.

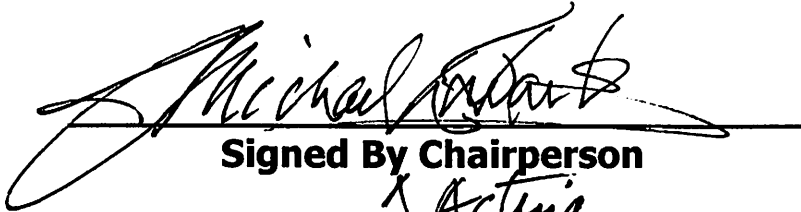
Executive Session: District litigation with legal counsel representing the District RCW 42.30.110(I)(i)

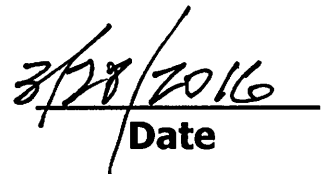
Time Convened: 6:52 p.m. Session length 30 minutes Time Ended: 7:22 p.m. No Action taken from Executive Session.

ADJOURNMENT:

Commissioner Chair Williams asked for a motion to adjourn, Commissioner Schwinge--moved to adjourn, seconded by Commissioner Harrington. All in favor. Meeting adjourned at 7:23---p.m.

ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.


Signed By Chairperson


Date

The full video version of these minutes can be found at sanjuanco.com/council/video.aspx

The original document is retained at the Frank Wilson EMS Building at 1079 Spring Street, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Pamela Hutchins, Recording Secretary