

**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**Board of Commissioners**  
**Regularly Scheduled Meeting**  
**Wednesday, June 22, 2016**

**Commissioners Present:**

Commissioner Bill Williams - Chair  
Commissioner Michael Edwards  
Commissioner Monica Harrington  
Commissioner Mark Schwinge  
Commissioner Barbara Sharp

**Others Present:**

Pamela Hutchins  
Superintendent SJCPHD#1

EMS: Jerry Martin  
SJIEMS Chief

**By Phone:**

**Absent:**

**CALL TO ORDER:**

Commissioner Williams called the meeting to order at 5:00 pm.

**CONSENT AGENDA:**

- **Approval of May 25, 2016, Regular Meeting Minutes**

**IIMC Warrants for May will be approved at July 27, 2016 Meeting**

- **SJIEMS Warrants**

<b>Payroll</b>	<b>total \$</b>	<b>84,996.63</b>
<b>A/P Warrants</b>	<b>total \$</b>	<b>178,895.16</b>

**Commissioner Williams asked for a motion to accept consent agenda items, Commissioner Schwinge--- so moved, seconded by Commissioner Edwards---, unanimously approved.**

**FINANCIAL AND OPERATIONS REPORTS WERE SUBMITTED BY JERRY MARTIN, SJIEMS CHIEF. Financial Reports from SJCPHD#1 for May will be presented at the next board meeting on July 27, 2016.**

**Old Business:**

**EMS Budget Committee Report:** It was given by community member Karin Agosta. Chief Martin distributed to the Budget Review Committee (BRC) a draft budget for 2017 built on an annual levy of \$0.50 per \$1,000 of assessed real

property valuation, reflecting the levy being proposed by the PHD on the August 2<sup>nd</sup> primary ballot. The Committee met on Monday, June 20<sup>th</sup>, to review the draft budget with Chris Compton, the accountant with whom Chief Martin has been working. Chief was unable to attend the meeting so CPA Compton reviewed accounting assumptions underlying this draft budget. The meeting moved the Committee forward, but with some questions left to be answered. The Committee meets on June 27<sup>th</sup> for a detailed review of the draft budget with the Chief. After the draft budget has been approved, it along with an explanatory narrative, will be put on the EMS web site and the Levy Committee web site as well as the District Website.

**Inter Island Medical Center/Possible Use:** Windermere Real Estate submitted a proposal for services to support San Juan County Public Hospital District #1 (SJCPHD#1) in achieving its goals of "Caring, Healing and Serving" at the May 25, 2016 board meeting. Gary Franklin with Windermere Real Estate presented the proposal. Gary Franklin is back before the board to talk about the proposal after the Commissioners have reviewed it since the May 25<sup>th</sup> meeting. The objective is to use the IIMC building as a short term housing solution for 2 corporate clients.

Discussion followed about the proposal. Commissioner Williams stated that the District is not in the market of renting, and have not done very good at this in the past. The District has a lot of irons in the fire at this point in time. It is in crisis mode to get the EMS levy passed. Commissioner Edwards agrees that too much is going on at this time, and the deal breaker is the short term lease of the building.

Commissioner Williams put a motion on the floor not to rent the Inter Island Medical Center building as a short term housing option to Windermere Real Estate. Commissioner Edwards seconded the motion not to rent the Inter Island Medical Center for short term housing to Windermere Real Estate. All in favor - unanimously approved.

Gary Franklin thanked the Board of Commissioners for their time and review of the proposal. He told the Board if the Inter Island Medical Center was still for sale this time next year, he would bring the proposal back before the board.

## **New Business:**

### **Renewal of Real Estate Listing for Inter Island Medical Center:**

Realtor Bill Giesy sent to the Board for consideration a one-year renewal of the property listing to sell the Inter Island Medical Center. Commissioner Williams made a motion to extend the sales listing agreement one year to July 1, 2017 with a sales price of \$1,090,000. Commissioner Sharp moved to accept the motion and Commissioner Schwinge seconded the motion. All in favor – unanimously approved.

### **Vote Yes for EMS 2016 Campaign Levy Committee Report Update:**

The report was given by Rebecca Smith, Treasurer of the Committee. The committee has worked hard to get the message out that EMS services would cease to exist as the community knows them now if the Levy was not renewed before it expires on December 31, 2016. They have held town halls, put out "Frequently Asked Questions" fact sheets, newspaper ads, direct mailings, held Marketplace tables, and visited service groups. The committee learned that a lot of the citizens were shocked that the property tax revenue would actually stop on December 31, 2016. The ALS, BLS, and education programs that San Juan Island EMS offer the community require all community members to work together. This is a very important election and urged everyone to get out and vote. Commissioner Edwards thanked the committee for all their hard work and dedication and for the "Frequently Asked Questions" sheets that have been handed out. Commissioner Williams also thanked the Budget Review Committee chaired by Karin Agosta for their work on the first basic "Frequently Asked Questions" sheets. Commissioner Williams stated that the budget work that has been done does support a levy rate of \$.50 cents per thousand of property tax values. The community will still receive "no out-of-pocket" expenses for residents of the District. He said the FAQ's were well received and more work needed to be done before the levy vote. Commissioner Williams thanked the Vote Yes for EMS 2016 Committee for the good job so far on the campaign. Commissioner Harrington still wants more information and the budgets trued up for San Juan Island EMS before the levy vote. She reminded all that declining reimbursements, the exit of Island Air, Inc. from the revenue stream of EMS, and changes in insurance payor mix and other structural element changes have all made \$.50 per thousand necessary to keep providing the core services of San Juan Island EMS.

**Res 16-447 EMS Payroll Period Change:** This resolution changes the payroll period to be for a calendar month and paychecks paid out on the 7<sup>th</sup> of the month instead of the 25<sup>th</sup> of the month.

A motion was made by Commissioner Schwinge to approve the change in payroll period and the payout date to the 7<sup>th</sup> of the month. Commissioner Edwards seconded the motion to approve the payroll period and payout date. All in favor - unanimously approved.

**Res 16-448 EMS Authorized Auditing Officer:** This resolution provides for a primary and secondary auditing officer for the agency.

A motion was made by Commissioner Edwards to approve the primary and secondary auditing officer for San Juan EMS which is EMS Chief Martin and Superintendent Hutchins, respectively. Commissioner Schwinge seconded the motion to approve the officers. All in favor - unanimously approved.

**Res 16-449 SJCPHD#1 Authorized Auditing Officer:** This resolution provides for a primary and secondary auditing officer for the San Juan Public Hospital District #1.

A motion was made by Commissioner Sharp to approve the primary and secondary auditing officer for SJCPHD#1 which is EMS Chief Martin and Kim Herrenkohl of the San Juan County Auditor's Office, respectively. Commissioner Edwards seconded the motion to approve the officers. All in favor - unanimously approved.

## **AUDIENCE PARTICIPATION:**

**Scott Zander, Airlift Northwest:** He has been working with San Juan Island EMS agency for 10 years. He works the I5 corridor, Montana, and Alaska and states SJIEMS is an excellent, well trained agency and does a great job. The community should be proud to have such a great agency serving our community.

**Patricia Morse, Citizen of San Juan Island:** She hopes all the service groups on the island and The Village will hear about the need for continued service levels of SJIEMS. As she gets older, their services are very important to her.

## Executive Session

### **District litigation with legal counsel representing the District RCW**

**42.30.110(1)(i)** Adjourned to Executive Session at 6:13 p.m. for 40 minutes.

### **Review of public performance of public employees RCW**

**42.30.110(1)(g)** At 6:53 started for 10 minutes. Adjourned back into public session at 7:03.

Waited for Video to be turned back on at 7:12 p.m. No public action was taken from the Executive Sessions.

### **ADJOURNMENT:**

**Commissioner Chair Williams asked for a motion to adjourn,**

**Commissioner Edwards--moved to adjourn, seconded by**

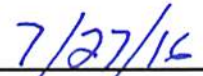
**Commissioner Harrington. All in favor.**

**Meeting adjourned at 7:13---p.m.**

**ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.**



Signed By Chairperson



Date

The full video version of these minutes can be found at <http://sanjuanco.com/972/Council-Hearing-Room-Videos>

The original document is retained at the Frank Wilson EMS Building at 1079 Spring Street, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Pamela Hutchins, Recording Secretary