

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Regularly Scheduled Meeting
Wednesday, October 29, 2014

Commissioners Present:

Commissioner Michael Edwards - Chair

Commissioner Mark Schwinge

Commissioner Mike Taylor

Others Present:

SJCPHD#1 Superintendent: Pam Hutchins

EMS: E. James Cole, SJIEMS Administrator

By Phone:

Absent: Commissioner Bayuk, Commissioner O'Donnell

CALL TO ORDER:

Commissioner Edwards called the meeting to order at 5:00 pm.

CONSENT AGENDA: Approved with marked corrections. Will re-type.

➤ **Approval of September 24, 2014 Regular Meeting minutes**

➤ **IIMC Warrants**

A/P Warrants	total \$	12,108.18
Payroll	total \$	222.78
Payroll Liabilities	total \$	17.04
Electronic transfers for payroll taxes	total \$	18.06

➤ **SJIEMS Warrants**

September Payroll	total \$	113,164.77
A/P Warrants	total \$	85,995.37

Commissioner Edwards asked for a motion to accept consent agenda items, Commissioner Schwinge --- so moved, seconded by Commissioner Taylor---, unanimously approved.

IIMC FINANCIAL AND OPERATIONS REPORTS: Pamela Hutchins presented her financial and operations report.

Financial Reports

- **Cash Report** – September total receipts were \$49,647 of which was \$32,556 were tax revenues down \$35,125 or 3.6% for the year, \$100 were patient receipts, \$16,891 were for the telemedicine grant, and \$100 was rental income from Island Museum of Art. On completion of their new building they will move their things out of the building.
- **Disbursements** totaled \$12,331 which included \$12,108 payables which included \$223 payroll. Total Cash available at the end of September with cash on hand was \$180,712.

- Review of Financial Performance in September, 2014: Please see attached Financials for the month of September.

Operational Report

In collaboration with the San Juan County Health and Community Services, Department of Public Health, PeaceHealth Peace Island Medical Center, and San Juan County Public Hospital District #1 Emergency Medical Services we are pursuing a Health Resources and Services Administration grant. Also the Family Resource Center wants to be a partner. The purpose of the HRSA Rural Outreach Grant Program is four-fold: Expand the delivery of health care services to include new and enhanced services exclusively in rural communities, deliver health care services through a strong consortium, utilize and/or adapt an evidence-based or promising practice model(s) in delivery of health care services, and improve population health, demonstrate health outcomes and sustainability. The maximum of \$200,000 per year will be applied for from the grant. The *Islands Consortium* plans to train and equip primary care providers and front-line caregivers with the tools and connections to assess, identify and assist patients in meeting some of these needs that otherwise become barriers to achieving health and healthy outcomes. Following an assessment and using a "Prescription Pad of Resources," providers will be equipped with information and contacts to connect patients with services such as housing authority, food banks, health education, health insurance care coordinators, etc. The prescription would list the condition and contact information of who to call to initiate obtaining the resources to address their specific needs. The Health Department social worker will do a comprehensive assessment and assist in creating and maintaining this list of resources as well as the relationships required to ensure ongoing collaboration. Dr. Sullivan is working with Beth Williams Gieger at PIMC on a portion of this grant. Commissioner Edwards is excited about the potential of this grant. Dr. Sullivan stated that the Paramedic Home is a big buzz word for communities going forward. Our rural health care organizations have been doing some of this for years. More conferences and meetings about the home care will be increasing in the future.

EMS FINANCIAL AND OPERATIONS REPORTS: The lieutenants had a meeting and adjusted some of the team members. Weyshawn and paramedics have been busy getting EMTs to renew their OTEP requirements. Arna Robbins has joined us full time for 6 months while Flight Nurse Joe Conway is out on medical leave. She has a lot of experience in pediatric critical care as well as adult critical care. The Cessna 208A is getting equipped and hopefully ready to fly by the end of November or first part of December. Flight Nurses and Flight EMT's are busy getting the plane ready for patients. Larry Wall is on vacation, but elected President of AMP. Air Medical Association is the organization that he will be the president for this next year. Electronic scheduling is ongoing and going well. Utilization review is going well. The CAMTS PIF will be presented by December of next year. The last two months have been budget neutral with the team utilization model. After the first six months with the team focus there will be a thorough examination of the costs associated with it. A growing trend in the EMS world is looking at paramedics when not on call being plugged into a community home model that could help fill the gaps with people being helped with a discharge from the hospital. Next weekend all the EMS and Fire agencies will be getting a training on wilderness rescues. Ebola safety is being looked at. Today there was a training on it with Dr. Sullivan. Dispatch will be asking specific questions for screening. EMS has ordered the appropriate personal protective equipment (PPE). We will keep up with the Federal Guidelines and CDC recommendations that are updated frequently. EMS had to pay about \$2,500 extra for specific PPE material. Should something happen in our community we will contain and quarantine with directions by Dr. Sullivan. Thirty to thirty-five thousand people will die of the flu in the USA rather than Ebola this year. Another meeting on Ebola preparedness will be hosted by Dr. Sullivan this Friday. The transport of patients and blood specimens is the most crucial

and probably would happen by the federal container units. Beth Williams Gieger gave Peace Island Medical Center report on their Ebola plan. All of the protocols are in place with necessary phone numbers for contact. They have methodically going through a plan in case of an outbreak. One room in the hospital is a negative air flow room. There is also another room to be able to take off PPE equipment. There is a separate lab cart and pharmacy cart. Commissioner Taylor wanted to know how fast the CDC guidelines change. They don't change that much just look closer at the procedures and supersizing them. Medical Director Dr. Sullivan said we will be following the King County and Seattle EMS plan. It is pretty much the same plan up and down the I5 corridor. There is very low risk for our area to contract Ebola, but the readiness for it only strengthens our readiness for some other outbreak such as influenza.

OLD BUSINESS

EMS Levy Update: Lenore and Cady talked to the Soroptomist Club and representatives went two more times to the Marketplace. Several response stories to articles in the papers were posted. Tuesday is Election Day and then we will know the outcome and what we must do. If it does not pass, a close look at the finances for further cuts will need to happen.

Community Advisory Committee Update: Still waiting for more applicants for this committee. Perhaps the Community Health Needs Assessment Committee could meet this need. Further study will have to be done.

NEW BUSINESS:

Consideration of SJCPHD#1 Code of Ethics: Legally we must have a Code of Ethics and this is the first submission. Commissioner Edwards thinks the document is well written. Will revisit this on November's meeting when all commissioners can be present. The November date for the meeting will be November 19 because of Thanksgiving.

Audience Participation: None

ADJOURNMENT:

Commissioner Schwinge ---moved to adjourn, seconded by Commissioner Taylor, all in favor.

Meeting adjourned at ---5:31-pm.

ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.



Signed By Chairperson



Date