

**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**Board of Commissioners**  
**Special Meeting**  
**Frank Wilson Memorial EMS Building, 1079 Spring Street**  
**Wednesday, May 23, 2018**

**Commissioners Present:**

Commissioner Warren Appleton  
Commissioner Michael Edwards  
Commissioner Anna Lisa Lindstrum  
Commissioner Mark Schwinge  
Commissioner Rebecca Smith

**Others Present:**

Pamela Hutchins  
SJCPHD #1: Superintendent

**By Phone:** None

**Absent:** None

**CALL TO ORDER:** Chair Michael Edwards called the meeting to order at 3:00 pm.

**SPECIAL MEETING/WORK SESSION BUSINESS:**

**Delegation of Powers Committee Report by Commissioners Schwinge and Appleton:** Commissioner Schwinge noted that this should read "Job Description and Delegation of Powers." Currently the EMS Chief Delegation of Powers document is not complete, but the Superintendent Delegation of Powers document is done, as are the bylaws.

**Discuss, review, and edit SJCPHD #1 Bylaws, Superintendent Delegation of Powers document, and EMS Chief Delegation of Powers document.** Nathan Butler recorded corrections as commissioners gave input. Bylaws changes were made such as clarifying voting rules for motions vs resolutions, cell phone use during meetings, the new vice-chair position, and more. A resolution with the changes would be introduced during the May 23<sup>rd</sup> Regular Meeting later in the day.

Rebecca Smith noted, "I would like to add my thanks to those on the board who worked on these [bylaws]."

**ADJOURNMENT:**

**Chair Edwards asked if there was any other business to discuss. There was not, so he adjourned the meeting. Meeting adjourned at 3:50 p.m.**

**ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.**



Signed by Chairperson

6/28/2018

Date

The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Nathan Butler, Board Recording Secretary