

## Charge to the Fire/EMS Citizen Advisory Group

### Purpose:

To examine emergency service delivery as it is currently delivered, and by providing a community-based perspective, help the Commissioners of San Juan County Fire District #3 and San Juan County Public Hospital District #1/San Juan Island EMS, Town of Friday Harbor more fully understand the costs and benefits to the community of potential consolidation of the two agencies.

### Overview of responsibilities:

Meet frequently to gather, analyze, and discuss information concerning possible integration of San Juan Island Fire and San Juan EMS.

Work with subject matter experts in drafting recommendations to the Boards of San Juan Island Fire, San Juan EMS, and the Friday Harbor town council.

Present a final report and make recommendations to the Boards and Council. The Fire District would like your report by September, SJCPHD #1 is willing for it to take longer.

### Role of Citizen Advisory Group:

Learn about the agencies involved thereby becoming knowledgeable representatives of the community.

Bring forward objective, balanced, and accurate suggestions and concerns regarding potential consolidation of the agencies.

Work collaboratively with the District boards and town council to research various aspects of potential consolidation including governance, geographic jurisdictions and responsibilities, taxing authority and funding, administration, fiscal management including current financial condition and forecasting, personnel management, emergency response operations, training and recruitment of career and part time responders, and service delivery.

### NOTES:

The respective Fire District and PHD Boards have each committed the sum of \$5,000.00 to accommodate your research. These funds may be used for such expenses as attorney/accountant consultations. Each District has established relationships with public agency attorneys and/or accountants, and although not required, working through these channels will facilitate their reimbursement. The Boards and their staffs should be considered resources in your work. Use them as sources of information, but not direction. You are charged with developing an independent report on the topics as outlined above.