

San Juan Island Emergency Medical Services

San Juan County Public Hospital District #1

RESOLUTION 18-501

Resolution Adopting the 2019 EMS Budget

WHEREAS, the San Juan County Public Hospital District No.1 held an initial public hearing on November 28, 2018 to discuss the adoption of its 2019 EMS budget, and

WHEREAS, the San Juan County Public Hospital District No.1 has determined the cash on hand plus all anticipated revenues and did fix the appropriate amount for each expenditure line item, and

WHEREAS the commissioners commit to passing a balanced budget, and


NOW THEREFORE BE IT RESOLVED, that the San Juan County Public Hospital District No. 1 set the final budget for the year 2019 as attached hereto and incorporated as if fully set forth.

2018 GENERAL FUND BUDGET **\$ 2,950,471**


ADOPTED and APPROVED this 28th day of November, 2018.




Commissioner



Commissioner



Commissioner



Commissioner



Commissioner



COPY

Ordinance / Resolution No. 18-502
RCW 84.55.120

WHEREAS, the Board of Commissioners of San Juan County Public Hospital District #1; San Juan Island EMS has met and considered
(Governing body of the taxing district) (Name of the taxing district)
its budget for the calendar year 2019; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 1,483,422.56; and,
(Previous year's levy amount)

WHEREAS, the population of this district is more than or less than 10,000; and now, therefore,
(Check one)

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2019 tax year.
(Year of collection)

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 14,482.80 which is a percentage increase of 1.0 % from the previous year. This increase is exclusive of
(Percentage increase)
additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 28 day of November, 2018.

Rebecca B. Smith
[Signature]
-w. Schwinn

[Signature]
[Signature]

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The Department of Revenue provides the "Levy Certification" form (REV 64 0100) for this purpose. The form can be found at: <http://dor.wa.gov/docs/forms/PropTx/Forms/LevyCertf.doc>.

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Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Michael Edwards,
(Name)

Chairperson

, for

San Juan County Public Hospital
District #1; San Juan Island EMS

, do hereby certify to

(Title)

(District Name)

the San Juan
(Name of County)

County legislative authority that the

Commissioners

(Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2019 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 11/28/18;
(Date of Public Hearing)

Regular Levy: \$1,518,000.00
(State the total dollar amount to be levied)

Excess Levy: \$0.00
(State the total dollar amount to be levied)

Refund Levy: \$1,000.00
(State the total dollar amount to be levied)

Signature:

Date: 11/28/18

SAN JUAN ISLAND EMS
SUMMARY GENERAL FUND BUDGET
FOR FISCAL YEAR 2019
PREPARED 11/5/18

LINE ITEM	ACCOUNT DESCRIPTION	2017 ACTUAL	AMENDED 2018 BUDGET	2018 YTD @ 8/31	2018 % REC'D	2019 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
REVENUE AND FUNDS AVAILABLE									
Revenue									
1	Property Taxes	\$ 1,459,056	\$ 1,485,500	\$ 913,076	61%	\$ 1,525,500	\$ 40,000	3%	See Budget Detail, page 3
2	Ground Ambulance - ALS & BLS Fees, net	422,170	439,000	283,955	65%	473,000	34,000	8%	See Budget Detail, page 3
3	Public Hospital District Reimbursement	92,653	139,000	77,975	56%	164,000	25,000	18%	Reimb of Superintendent salary & benefits
4	Program & Training Fees	54,214	41,000	31,815	78%	41,000	-	0%	
5	Grants & Other Revenue	114,967	67,000	47,055	70%	75,000	8,000	12%	See Budget Detail, page 3
6	Sale of Surplus Capital Assets	-	-	-	0%	-	-	0%	
	Total Revenue	2,143,060	2,171,500	1,353,876	62%	2,278,500	107,000	5%	
7	Beginning Cash	702,896	625,967	625,967		671,971	46,004	7%	
	TOTAL GENERAL FUNDS AVAILABLE	\$ 2,845,956	\$ 2,797,467	\$ 1,979,843	71%	\$ 2,950,471	\$ 153,004	5%	
EXPENDITURES & GENERAL FUNDS BUDGETED									
Expenditures									
8	Salaries and Wages	928,175	1,019,700	671,779	66%	1,159,000	139,300	14%	Changes pending completion of union negotiations
9	Payroll Taxes	116,284	121,300	81,240	67%	136,200	14,900	12%	Changes pending completion of union negotiations
10	Personnel Benefits	278,665	266,700	179,327	67%	303,966	37,266	14%	See notes in budget details
11	Non-Personnel Operating Expenses	607,714	586,470	278,411	47%	614,570	28,100	5%	See notes in budget details
12	Capital Equipment	172,825	15,000	-	0%	45,000	30,000	200%	Budget Detail, page 11
13	Principle & Interest Pmts on LT Debt	116,326	116,326	77,550	67%	116,326	-	0%	General Obligation Bond
	Total Expenditures	2,219,989	2,125,496	1,288,307	61%	2,375,062	249,566	12%	
Allocations to Ending Cash									
14	Budgeted Operating Cash	315,967	328,971	291,536	89%	232,409	(96,562)	-29%	
15	Building Loan Payment Reserves	275,000	117,000	242,000	207%	117,000	-	0%	
16	Vehicle & Equipment Reserves	25,000	226,000	58,000	26%	226,000	-	0%	
17	Excess Bond Principle Payment	10,000	-	100,000	0%	-	-	0%	
		625,967	671,971	691,536	103%	575,409	(96,562)	-14%	
	TOTAL GENERAL FUNDS BUDGETED	\$ 2,845,956	\$ 2,797,467	\$ 1,979,843	71%	\$ 2,950,471	\$ 153,004	5%	

SAN JUAN LAND EMS
SUMMARY BUDGET OF REVENUE AND EXPENDITURES
FOR FISCAL YEAR 2019
PREPARED 11/5/18

LINE ITEM	ACCOUNT DESCRIPTION	2017 ACTUAL	AMENDED 2018 BUDGET	2018 YTD @ 8/31	2018 REC'D %	2019 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
OPERATING REVENUE									
1	Property Taxes	\$ 1,459,056	\$ 1,485,500	\$ 913,076	61%	\$ 1,525,500	\$ 40,000	3%	See Budget Detail, page 3
2	Ground Ambulance - ALS & BLS Fees, net	422,170	439,000	317,191	72%	473,000	34,000	8%	See Budget Detail, page 3
3	Public Hospital District Reimbursement	92,653	139,000	77,975	56%	164,000	25,000	18%	Reimb of Superintendent salary & benefits
4	Programs & Training Fees	54,214	41,000	31,815	78%	41,000	-	0%	
5	Grants & Other Revenue	114,967	67,000	47,055	70%	75,000	8,000	12%	See Budget Detail, page 3
	Total Revenue	2,143,060	2,171,500	1,387,112	64%	2,278,500	107,000	5%	
OPERATING EXPENSES									
6	Salaries and Wages	928,175	1,019,700	671,779	66%	1,159,000	139,300	14%	Changes pending completion of union negotiations
7	Payroll Taxes	116,284	121,300	81,240	67%	136,200	14,900	12%	Changes pending completion of union negotiations
8	Personnel Benefits	278,665	266,700	179,327	67%	303,966	37,266	14%	See notes in budget details
9	Non-Personnel Operating Expenses	607,714	586,470	278,411	47%	614,570	28,100	5%	See notes in budget details
	Total Operating Expenses	1,930,838	1,994,170	1,210,757	61%	2,213,736	219,566	11%	
	Net Operating Income	212,222	177,330	176,355	99%	64,764	(112,566)	-63%	
NON-OPERATING REVENUE & EXPENDITURES									
10	Sale of Surplus Capital Assets				0%			0%	
11	Capital Equipment	(172,825)	(15,000)		0%	(45,000)	(30,000)	200%	Budget Detail, page 11
12	Principle & Interest Pmts on LT Debt	(116,326)	(116,326)	(77,550)	67%	(116,326)		0%	General Obligation Bond
	Net Non-Operating Revenue & Expenditures	(289,151)	(131,326)	(77,550)	59%	(161,326)	(30,000)	23%	
	CHANGE IN CASH & RESERVES	\$ (76,929)	\$ 46,004	\$ 98,805		\$ (96,562)	\$ (142,566)		
SUMMARY OF OPERATING EXPENSES BY FUNCTION									
13	Administrative	588,872	561,870	342,114	61%	630,970	69,100	12%	Budget Detail, pages 4-5
14	Ground Ambulance ALS-BLS	1,208,885	1,247,400	771,955	62%	1,398,000	150,600	12%	Budget Detail, pages 6-8
15	Injury Prevention and Public Outreach	100,749	149,600	75,664	51%	147,666	(1,934)	-1%	Budget Detail, page 9
16	Facilities	32,332	35,300	21,044	60%	37,100	1,800	5%	Budget Detail, page 10
	Total Operating Expenses	\$ 1,930,838	\$ 1,994,170	\$ 1,210,757	61%	\$ 2,213,736	\$ 219,566	11%	

SAN ISLAND EMS
 PROPERTY TAX, AMBULANCE FEES, AND OTHER REVENUE BUDGET DETAIL
 FOR FISCAL YEAR 2019
 PREPARED 11/5/18

ACCOUNT DESCRIPTION	2017		2018		2018		2019		INCREASE (DECREASE)	%	CHANGE	NOTES
	ACTUAL	BUDGET	AMENDED BUDGET	2018 YTD @ 8/31	% REC'D	BUDGET	% BUDGET					

PROPERTY TAXES

Property tax	\$ 1,450,075	\$ 1,478,000	\$ 906,343	61%	\$ 1,518,000	\$ 40,000	3%	Pending final assessments from Assessor
Leasehold tax	8,226	6,000	6,523	109%	6,000	-	0%	
Timber harvest tax	152	300	210	70%	300	-	0%	
Payment in lieu of property tax (DNR)	603	1,200	-	0%	1,200	-	0%	
TOTAL PROPERTY TAX REVENUE	\$ 1,459,056	\$ 1,485,500	\$ 913,076	61%	\$ 1,525,500	\$ 40,000	3%	

Calculation of Expected Property Tax Revenue

Tax Year 2017 Levy Amount	\$ 1,478,000
Levy increase (capped at 1%)	14,780
Estimated additional levy for new construction	25,000
Expected 2018 Property Tax Levy	\$ 1,517,780

GROUND AMBULANCE - ALS & BLS FEES

Ambulance/ALS/BLS								
Ground	\$ 422,170	\$ 419,000	\$ 283,955	68%	\$ 423,000	\$ 4,000	1%	
GEMT - Medicaid cost reimbursement		10,000	33,236		40,000			
Collection of Medicaid held for CID		10,000	-	0%	10,000	-	0%	Approx \$10K of Medicaid held due to CID
	\$ 422,170	\$ 439,000	\$ 317,191	72%	\$ 473,000	\$ 34,000	8%	

Ground Call Volume and Revenue Assumptions

	Actual 2016	Actual 2017	Budg 2018	Budg 2019
1 Total Calls	1,160	1,096	1,123	1,150
1 Number of CHARGEABLE calls	1,160	1,096	1,123	1,150
Percent increase over prior period	3%	-6%	2%	2%
2 Net Fees Per Call	344	385	412	402
Percent increase (decrease) over prior period	-3%	12%	7%	-2%
TOTAL BUDGETED GROUND ALS & BLS FEES, NET 1x2	\$ 399,000	\$ 422,000	\$ 463,000	\$ 463,000

GRANTS & OTHER REVENUE

Fed Indirect Reimb Grant - ACH	\$ -	\$ 40,000	\$ 28,000	70%	\$ 40,000	\$ -	0%	
Dept of Health Trauma Grant	1,270	3,000	1,222	41%	3,000	-	0%	
Investment Interest - LGIP	3,137	5,000	3,796	76%	5,000	-	0%	
Donations	4,690	6,000	5,025	84%	7,500	1,500	25%	
Small Grants from Private Orgs	92,650	13,000	8,809	68%	19,500	6,500	50%	Mostly SJI EMT Assoc & EMS Cncl (EMT class)
Small Refund From Vendor	4,333	-	25	0%	-	-	0%	
Prior period adjustments & Miscellaneous	8,887	-	178	0%	-	-	0%	
TOTAL OTHER REVENUE	\$ 114,967	\$ 67,000	\$ 47,055	70%	\$ 75,000	\$ 8,000	12%	

JUAN ISLAND EMS
 ADMINISTRATIVE EXPENSE BUDGET DETAIL
 FOR FISCAL YEAR 2019
 PREPARED 11/5/18

ACCOUNT DESCRIPTION	2017		2018		2019		INCREASE %	NOTES
	ACTUAL	BUDGET	YTD @ 8/31	REC'D	BUDGET	(DECREASE)		

SALARIES & WAGES

EMS Administrator (Chief)	\$ 130,153	125,000	90,384	72%	120,000	(5,000)	-4%	1 FTE (actual includes vacation cash out)
Chief Severance			69,600		69,600	69,600	0%	Six months salary and eligible benefits paid
Executive Assistant	43,195	54,500	39,862	73%	47,300	(7,200)	-13%	1 FTE (\$22.73/hr)
PHD Superintendent & Exec Asst	66,651	68,700	45,784	67%	70,900	2,200	3%	
Board Recording Secretary	-	29,300	16,838	57%	39,500	10,200	35%	FTE @ 32 hrs
TOTAL SALARIES & WAGES	239,999	277,500	192,868	70%	347,300	69,800	25%	

PAYROLL TAXES

FICA	18,421	21,200	14,965	71%	26,600	5,400	25%	FICA @ 7.65%
L&I	1,231	1,300	952	73%	1,500	200	15%	
SUI	1,077	4,500	3,784	84%	3,800	(700)	-16%	
TOTAL PAYROLL TAXES	20,729	27,000	19,701	73%	31,900	4,900	18%	

PERSONNEL BENEFITS

PERS	27,389	19,400	12,897	66%	5,100	(14,300)	-74%	PERS @ 12.68% for other admin employees
LEOFF (Chief)		6,800	4,344	64%	6,200	(600)	-9%	LEOFF @ 5.15% for Chief
Deferred Compensation	3,100	4,200	2,600	62%	4,800	600	14%	DCP contribution @ \$100.00 per month
Medical Insurance	45,494	35,100	21,947	63%	45,000	9,900	28%	Budgeted increase of 12%
Life Insurance	10,988	14,400	9,364	65%	14,400	-	0%	
Dental Insurance	4,005	4,700	3,388	72%	6,100	1,400	30%	Budgeted increase of 5%
Health Reimbursement Account		6,300	6,300	100%	8,700	2,400	38%	
Other Benefits	162	600	158	26%	600	-	0%	
TOTAL PERSONNEL BENEFITS	91,138	91,500	60,998	67%	90,900	(600)	-1%	

OPERATING EXPENSES

SUPPLIES								
Office Supplies	6,044	5,000	2,134	43%	5,000	-	0%	
Software	19,016	15,000	2,727	18%	15,000	-	0%	Office, accounting and website
Office Equipment	13,201	6,850	3,522	51%	6,850	-	0%	Incl copier lease
Uniforms	55	1,000	-	0%	1,000	-	0%	Chief & Admin Asst
PROFESSIONAL	38,316	27,850	8,383	30%	27,850	-	0%	
Advertising	14,911	8,000	5,167	65%	8,000	-	0%	Quarterly newsletter, media services, legal notices, etc.
Accounting Services	35,343	40,000	-	0%	40,000	-	0%	
Legal Services	58,382	20,000	8,613	43%	20,000	-	0%	Civil investigation by AG office substantially wrapped
TOTAL OPERATING EXPENSES	108,636	68,000	13,780	20%	68,000	-	0%	

**JUAN ISLAND EMS
ADMINISTRATIVE EXPENSE BUDGET DETAIL
FOR FISCAL YEAR 2019
PREPARED 11/5/18**

ACCOUNT DESCRIPTION	AMENDED		2018		2019		INCREASE (DECREASE)	%	CHANGE	NOTES
	2017 ACTUAL	2018 BUDGET	YTD @ 8/31	REC'D	2019 BUDGET	%				
COMMUNICATIONS										
Telephone	5,520	6,000	3,278	55%	6,000	-	0%			
Postage	3,930	4,000	732	18%	4,000	-	0%			
Mobile Cell Service	767	3,200	1,781	56%	3,200	-	0%			
Data / Internet	1,495	1,320	1,030	78%	1,320	-	0%		Rock Island	
	11,712	14,520	6,821	47%	14,520	-	0%			
TRAVEL										
Meals / Per Diem	1,072	1,500	809	54%	1,500	-	0%			
Transportation / Mileage	2,195	2,500	1,096	44%	2,500	-	0%			
Lodging	1,150	1,200	1,104	92%	1,200	-	0%			
	4,417	5,200	3,009	58%	5,200	-	0%			
INSURANCE										
Insurance / Management Liability	40,662	9,600	9,615	100%	9,600	-	0%		District insurance: gen liab, prof liab, E&O	
Excess Liability	-	6,100	6,160	101%	6,100	-	0%			
	40,662	15,700	15,775	100%	15,700	-	0%			
MISCELLANEOUS										
Professional Org. Dues	5,845	3,600	3,167	88%	3,600	-	0%			
Other Services & Charges	170	-	101	0%	-	-	0%		Prior year adjustment	
Recognition, Awards & Training Dinners	9,191	10,000	5,368	54%	10,000	-	0%		Recognition for volunteers, training dinners	
	15,206	13,600	8,636	64%	13,600	-	0%			
INTER-GOVERNMENTAL SERVICES										
Election Expenses	-	-	-	0%	-	-	0%		Commissioner elections	
Prior year adjustments	(319)	-	-	-	-	-	-			
State Auditor Administrative Services	11,636	15,000	8,086	54%	10,000	(5,000)	-33%		Audit of 2017 financial statements, begins late Dec 2018	
San Juan Island County Administrative Services	6,740	6,000	4,057	68%	6,000	-	0%		Payroll processing & admin services	
	18,057	21,000	12,143	58%	16,000	(5,000)	-24%			
TOTAL NON-PERSONNEL OPERATING EXPENSES	237,006	165,870	68,547	41%	160,870	(5,000)	-3%			
TOTAL ADMINISTRATIVE FUNCTION EXPENSES	588,872	561,870	342,114	61%	630,970	69,100	12%			
ADMINISTRATIVE EXPENSES BY CATEGORY										
Salaries and Wages	\$ 239,999	\$ 277,500	192,868	70%	347,300	69,800	25%			
Payroll Taxes	20,729	27,000	19,701	73%	31,900	4,900	18%			
Personnel Benefits	91,138	91,500	60,998	67%	90,900	(600)	-1%			
Non-Personnel Operating Expenses	237,006	165,870	68,547	41%	160,870	(5,000)	-3%			
TOTAL	\$ 588,872	\$ 561,870	342,114	61%	630,970	69,100	12%			

SAN JUAN ISLAND EMS
GROUND AMBULANCE ALS-BLS EXPENSE BUDGET DETAIL
FOR FISCAL YEAR 2019
PREPARED 11/5/18

ACCOUNT DESCRIPTION	2017 ACTUAL	AMENDED		2018 YTD @ 8/31	REC'D	2019 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
		2018 BUDGET	%						
SALARIES & WAGES									
Salaries - Paramedics	\$ 356,066	\$ 366,000	69%	251,495	\$ 373,200	\$ 7,200	2%	4 FTE - Per current contract + COLA	
Career EMTs	114,031	122,000	66%	81,029	205,500	83,500	68%	4 FTEs - Ops Dir & Logistics Coord, 2 addtl	
Community EMTs Stipends	130,467	148,000	57%	84,142	130,000	(18,000)	-12%	Avg 40 personnel, less for 2 new FTEs	
Wages - Paramedics Overtime / PTO draw	21,284	31,000	57%	17,597	26,000	(5,000)	-16%	Assume 7% of base	
Wages - EMT Overtime / PTO draw	7,142	10,000	0%	-	14,000	4,000	40%	Assume 7% of base	
TOTAL SALARIES & WAGES	628,990	677,000	64%	434,263	748,700	71,700	11%		
PAYROLL TAXES									
FICA (Social Security & Medicare)	46,995	51,800	65%	33,723	57,300	5,500	11%	FICA @ 7.65%	
L&I	39,625	37,000	66%	24,352	41,600	4,600	12%	Labor & Industries Medical & Disability Coverage	
TOTAL PAYROLL TAXES	86,620	88,800	66%	58,075	98,900	10,100	11%		
PERSONNEL BENEFITS									
Retirement - PERS (2017) & LEOFF (2018)	56,415	28,800	62%	17,830	31,900	3,100	11%	LEOFF @ 5.15%	
Deferred Compensation	7,142	7,400	65%	4,800	9,600	2,200	30%	DCP Contribution @ \$100.00 per month per FTE	
Medical Insurance	82,838	77,500	63%	48,960	101,000	23,500	30%		
Dental Insurance	8,294	10,600	64%	6,819	13,400	2,800	26%		
Life Insurance	11,914	15,000	65%	9,732	17,000	2,000	13%		
Health Reimbursement Account	16,200	16,200	100%	16,200	20,100	3,900	24%	Increase for extra FTE EMTs	
Other Benefits	1,064	1,800	97%	1,749	1,800	-	0%	Medical flight benefits	
TOTAL PERSONNEL BENEFITS	167,667	157,300	67%	106,090	194,800	37,500	24%		
OPERATING EXPENSES									
SUPPLIES									
Uniforms	6,566	8,000	43%	3,468	8,000	-	0%		
Fuel	10,941	10,000	83%	8,278	10,000	-	0%		
Software	19,000	15,000	74%	11,151	15,000	-	0%		
Computers & Communications Equip	9,699	10,000	21%	2,078	10,000	-	0%		
	46,206	43,000	58%	24,975	43,000	-	0%		

SAN JUAN ISLAND EMS
GROUND AMBULANCE ALS-BLS EXPENSE BUDGET DETAIL
FOR FISCAL YEAR 2019
PREPARED 11/5/18

ACCOUNT DESCRIPTION	2017 ACTUAL	AMENDED		2018		2019 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
		2018 BUDGET	2018 YTD @ 8/31	% RECD	% CHANGE				
PROFESSIONAL									
Med Prgm Dir / Supervising Physician	22,917	21,700	8,333	38%	30,000	8,300	38%		
Medical Exams	(76)	-	-	0%	-	-	0%		Annual physicals for Paramedics & EMTs
Criminal Backgrounds	132	1,000	321	32%	1,000	-	0%		WSP & Intellius background search reports
Contract Services / Maintenance	38,538	16,000	8,320	52%	16,000	-	0%		2017 includes Orca Partners, not expected in 2018
Other Professional	159	3,500	719	21%	3,500	-	0%		Grant writing & miscellaneous services
Computer Services - Consultant	34,791	22,000	15,281	69%	22,000	-	0%		NW Technology (\$1750/m), ESO report software, etc
Mapping Services	1,457	-	-	0%	-	-	0%		
EMS Billing Services	30,665	20,000	13,057	65%	20,000	-	0%		Provided by Systems Design beg 7/1/16
Laundry	1,465	1,400	874	62%	1,400	-	0%		
	130,048	85,600	46,905	55%	93,900	8,300	10%		
MEDICAL SUPPLIES AND EQUIPMENT									
Medical Equipment	6,306	9,000	1,301	14%	9,000	-	0%		Service agreements, warrantee extension
Medical Supplies	24,648	30,000	20,928	70%	30,000	-	0%		
Medical Pharmacology	9,819	10,000	7,365	74%	10,000	-	0%		
	40,773	49,000	29,594	60%	49,000	-	0%		
COMMUNICATIONS									
Mobile Cell Service	15,361	14,000	10,035	72%	14,000	-	0%		Cell phones and mobile data for ambulances
Radio Equipment	-	7,000	203	3%	7,000	-	0%		Pagers, radios, etc
	15,361	21,000	10,238	49%	21,000	-	0%		
TRAVEL									
Meals / Per Diem	404	500	342	68%	500	-	0%		
Lodging	1,088	1,500	154	10%	1,500	-	0%		
Transportation / Mileage	803	4,000	1,198	30%	4,000	-	0%		
	2,295	6,000	1,694	28%	6,000	-	0%		
INSURANCE									
Emp and Vol Accident & Sickness	-	7,800	7,798	100%	7,800	-	0%		
Vehicle Insurance	202	8,600	8,560	100%	8,600	-	0%		
Portable Equipment Insurance	-	1,300	1,221	94%	1,300	-	0%		
	202	17,700	17,579	99%	17,700	-	0%		
REPAIRS & MAINTENANCE									
Repairs - Vehicles	17,213	25,000	9,447	38%	25,000	-	0%		
Repairs - Medical Equipment	1,796	5,000	3,625	73%	5,000	-	0%		
	19,009	30,000	13,072	44%	30,000	-	0%		
TRAINING									
Registration / Tuition / Seminars	7,965	12,000	7,195	60%	12,000	-	0%		State & national conferences, training classes
Training	1,547	7,000	2,294	33%	30,000	23,000	329%		Local training, New EMT Class
	9,512	19,000	9,489	50%	42,000	23,000	121%		

SAN JUAN ISLAND EMS
GROUND AMBULANCE ALS-BLS EXPENSE BUDGET DETAIL
FOR FISCAL YEAR 2019
PREPARED 11/5/18

ACCOUNT DESCRIPTION	2017 ACTUAL	AMENDED		2018 YTD @ 8/31	2018 REC'D	2019 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
		2018 BUDGET	2018 %						
INTER-GOVERNMENTAL SERVICES									
911 Dispatch Services	58,702	50,000	19,961	40%		50,000	-	0%	
Marine/Sheriff Boat Fees	3,500	3,000	-	0%		3,000	-	0%	
	<u>62,202</u>	<u>53,000</u>	<u>19,961</u>	<u>38%</u>		<u>53,000</u>	<u>-</u>	<u>0%</u>	
TOTAL NON-PERSONNEL OPS EXPENSES	325,608	324,300	173,507	54%		355,600	31,300	10%	
TOTAL ALS-BLS EXPENSES	\$ 1,208,885	\$ 1,247,400	771,935	62%		1,398,000	150,600	12%	
ALS-BLS EXPENSES BY CATEGORY									
Salaries and Wages	\$ 628,990	\$ 677,000	\$ 434,263	64%		\$ 748,700	\$ 71,700	11%	
Payroll Taxes	86,620	88,800	58,075	65%		98,900	10,100	11%	
Personnel Benefits	167,667	157,300	106,090	67%		194,800	37,500	24%	
Non-Personnel Operating Expenses	325,608	324,300	173,507	54%		355,600	31,300	10%	
	<u>\$ 1,208,885</u>	<u>\$ 1,247,400</u>	<u>\$ 771,935</u>	<u>62%</u>		<u>\$ 1,398,000</u>	<u>\$ 150,600</u>	<u>12%</u>	

AN JUAN ISLAND EMS
 OUTREACH & INJURY PREVENTION BUDGET DETAIL
 FOR FISCAL YEAR 2019
 PREPARED 11/5/18

ACCOUNT DESCRIPTION	2017 ACTUAL	AMENDED		2018 YTD @ 8/31	REC'D	2019 BUDGET	INCREASE (DECREASE)	%	CHANGE	NOTES
		2018 BUDGET	%							
SALARIES & WAGES										
Injury Prevention Specialist / EMT	\$ 59,186	\$ 61,200	\$ 40,648	66%	\$ 63,000	\$ 1,800	3%			1 FTE - COLA increase
Community EMT	-	4,000	4,000	100%	-	(4,000)	-100%			Every 15 minutes in 2018
TOTAL SALARIES & WAGES	59,186	65,200	44,648	68%	63,000	(2,200)	0%			
PAYROLL TAXES										
FICA	4,616	5,000	3,177	64%	4,900	(100)	-2%			FICA @ 7.65%
L&I	4,319	500	287	57%	500	-	0%			
TOTAL PAYROLL TAXES	8,935	5,500	3,464	63%	5,400	(100)	0%			
PERSONNEL BENEFITS										
Deferred Comp	1,158	1,200	800	67%	1,200	-	0%			DCP Contribution @ \$100.00/month
PERS 3 (2017), LEOFF (2018)	7,134	3,400	2,207	65%	3,300	(100)	-3%			LEOFF @5.15%
MEDICAL/VISION	6,990	6,200	4,040	65%	6,702	502	8%			Increase 12%
LIFE INSURANCE	3,848	4,600	3,078	67%	4,618	18	0%			
DENTAL	651	900	535	59%	846	(54)	-6%			
HRA	-	1,500	1,500	100%	1,500	-	0%			
OTHER BENEFITS	79	100	79	79%	100	-	0%			
TOTAL PERSONNEL BENEFITS	19,860	17,900	12,239	68%	18,266	366	0%			
OPERATING EXPENSES										
SUPPLIES										
Outreach Supplies	8,835	10,000	10,165	102%	10,000	-	0%			
Outreach Equipment	789	1,000	123	12%	1,000	-	0%			
Books & Publications	-	-	-	0%	-	-	0%			
Uniforms	-	-	-	0%	-	-	0%			Uniforms per Contract
OTHER	9,624	11,000	10,288	94%	11,000	-	0%			
Community Paramedicine - ACH Grant	-	40,000	-	0%	40,000	-	0%			ACH Grant for Community Paramedicine
Tuition / Seminars - Classes (Wilderness)	3,144	10,000	5,025	50%	10,000	-	0%			Wilderness EMT class
Other Services & Charges	-	-	-	0%	-	-	0%			Miscellaneous Services
TOTAL NON-PERSONNEL OPERATING EXPENSES	3,144	50,000	5,025	10%	50,000	-	0%			
TOTAL INJURY PREVENTION EXPENDITURES	12,768	61,000	15,313	25%	61,000	-	0%			
TOTAL INJURY PREVENTION EXPENDITURES	\$ 100,749	\$ 149,600	\$ 75,664	51%	\$ 147,666	\$ (1,934)	-1%			

**SAN JUAN ISLAND EMS
 FACILITIES EXPENSE BUDGET DETAIL
 FOR FISCAL YEAR 2019
 PREPARED 11/5/18**

ACCOUNT DESCRIPTION	AMENDED		2018		2018		2019		INCREASE (DECREASE)	CHANGE	NOTES
	2017 ACTUAL	2018 BUDGET	YTD @ 8/31	% REC'D	2018 BUDGET	% BUDGET	2019 BUDGET	% CHANGE			

OPERATING EXPENSES

SUPPLIES											
EMS Station Supplies	\$ 5,720	\$ 3,200	\$ 2,760	86%	\$ 4,000	\$ 800	25%				
INSURANCE											
Facilities -EMS Station		5,800	5,739	99%	5,800	-	0%			Fire, flood, earthquake, theft, etc.	
FACILITIES UTILITIES											
Electrical - EMS Station	10,351	12,000	6,134	51%	12,000	-	0%				
Water/SW/ Garbage - EMS Station	7,170	7,000	3,281	47%	7,000	-	0%				
Propane - EMS Station	-	-	-	0%	-	-	0%				
Garbage	-	1,800	1,888	105%	2,800	1,000	56%				
	17,521	20,800	11,303	54%	21,800	1,000	5%				
FACILITY MAINTENANCE											
Repairs & Maint. - EMS Station	8,136	4,000	624	16%	4,000	-	0%				
Fac Mach/Equip - EMS Station	955	1,500	618	41%	1,500	-	0%				
	9,091	5,500	1,242	23%	5,500	-	0%				
TOTAL FACILITIES OPERATING EXPENSES	\$ 32,332	\$ 35,300	\$ 21,044	60%	\$ 37,100	\$ 1,800	5%				

FACILITIES EXPENDITURES BY CATEGORY

Salaries and Wages	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%				
Payroll Taxes	-	-	-	0%	-	-	0%				
Personnel Benefits	-	-	-	0%	-	-	0%				
Non-Personnel Operating Expenses	32,332	35,300	21,044	60%	37,100	1,800	5%				
	\$ 32,332	\$ 35,300	\$ 21,044	60%	\$ 37,100	\$ 1,800	5%				

SAN JUAN ISLAND EMS
 CAPITAL EQUIPMENT INVESTMENT - THREE YEAR PLAN
 FOR FISCAL YEAR 2019
 PREPARED 11/5/18

CAPITAL EQUIPMENT INVESTMENT	2018	2019	2020	2021	NOTES
Ambulance <i>Four in inventory</i>	\$ -	\$ -	\$ -	\$ -	
Vehicle <i>Five in inventory</i>	-	30,000	-	-	Vehicle will be 10 yo at replacement
Medical Equipment					
Defibrillators	-	-	240,000	-	
Other medical equipment	-	-	(120,000)	-	Expected grant for 50% of costs
			15,000		
Communications equip & computers	-	-	-	-	
Facility Upgrades (secure access)					
Contingency	15,000	15,000	25,000	25,000	
TOTAL EXPECTED INVESTMENT	\$ 15,000	\$ 45,000	\$ 160,000	\$ 25,000	