

**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**Board of Commissioners**  
**Special Meeting Minutes**  
**Frank Wilson Memorial EMS Building, 1079 Spring Street**  
**Thursday, February 5, 2019**

**SJCPHD #1 Commissioners Present:**

Commissioner Warren Appleton  
Commissioner Michael Edwards, Chair  
Commissioner Anna Lisa Lindstrum  
Commissioner Mark Schwinge  
Commissioner Rebecca Smith

**Others Present:**

Pamela Hutchins  
Superintendent, SJCPHD #1

Jerry Martin  
Chief Administrator, SJIEMS

**By Phone:** None

Karl Kuetzing  
Interim Chief Administrator, SJIEMS

**Absent:** None

**CALL TO ORDER:** Chair Michael Edwards, SJCPHD#1, called the meeting to order at 1:00 p.m.

**SPECIAL MEETING BUSINESS:**

**Interim EMS Chief Contract:** Commissioners were given a chance to review the Interim EMS Chief agreement. Commissioner Schwinge suggested placing a maximum accrual for paid-time-off (PTO). Chief Martin checked the current EMS policy and found that there was no maximum PTO accrual for the SJIEMS Chief or the Interim SJIEMS Chief positions, although there is for other employees. Other commissioners asked questions and discussed concerns.

**ACTION: Commissioner Schwinge moved, and Commissioner Appleton seconded, that the PTO cap be 44 days for the Interim Chief. Discussion. ALL AYES; MOTION PASSES.**


**ACTION: Commissioner Schwinge moved, and Commissioner Smith seconded, that the Board pass the amended contract. No discussion. ALL AYES; MOTION PASSES.**

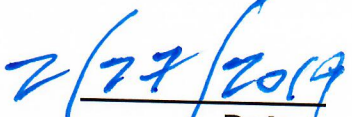
Kuetzing's wife pinned the chief symbol onto Interim Chief Kuetzing's uniform.

**ADJOURNMENT:**

Chair Edwards adjourned the meeting at 1:18 p.m.

**ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.**

  
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**Signed by Chairperson**

  
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**Date**

**The original document is retained at the San Juan County Pubic Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.**

**Attest: Nathan Butler, Recording Secretary**