

**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**Board of Commissioners**  
**Regularly Scheduled Meeting**  
**Wednesday, October 28, 2015**

**Commissioners Present:**

Commissioner Michael Edwards - Chair  
Commissioner Lenore Bayuk -  
Commissioner Mark Schwinge  
Commissioner Rosanna O'Donnell  
Commissioner Mike Taylor - Secretary/Treasurer

**Others Present:**

Pamela Hutchins  
SJCPHD#1 Superintendent  
  
EMS: Cady Davies  
SJIEMS Executive Assistant

**By Phone:**

**Absent:**

**CALL TO ORDER:**

Commissioner Edwards called the meeting to order at 5:00 pm.

**CONSENT AGENDA:**

➤ **Approval of September 23, 2015 Regular Meeting minutes**

➤ **IIMC Warrants**

<b>A/P Warrants</b>	<b>total \$</b>	<b>(8,616)</b>
<b>Payroll</b>	<b>total \$</b>	<b>306</b>
<b>Payroll Liabilities</b>	<b>total \$</b>	<b>23</b>
<b>Electronic transfers for payroll taxes</b>	<b>total \$</b>	<b>25</b>

➤ **SJIEMS Warrants**

<b>Payroll</b>	<b>total \$</b>	<b>102,972.88</b>
<b>A/P Warrants</b>	<b>total \$</b>	<b>144,302.14</b>

**Commissioner Edwards asked for a motion to accept consent agenda items, Commissioner Bayuk --- so moved, seconded by Commissioner Schwinge ---, unanimously approved.**

**FINANCIAL AND OPERATIONS REPORTS WERE SUBMITTED BY PAMELA HUTCHINS, SUPERINTENDENT FOR SJCPHD#1 AND BY CADY DAVIES, SJIEMS EXECUTIVE ASSISTANT AND CO-ADMINISTRATOR.**

**ISLAND AIR AMBULANCE UPDATE WAS SUBMITTED BY LARRY WALL.**

**Old Business: None**

**New Business:**

**Civil Investigative Demand:** San Juan Island EMS was presented with a Civil Investigative Demand which focuses on Medicaid patients on October 2, 2015. The attorney for the district drafted the following response. "San Juan Island Public District No. 1 dba, San Juan Island EMS ("San Juan PHD No.1") has received a Civil Investigation Demand for Documentary Material from the Office of the Attorney General, State of Washington, Medicaid Fraud Control Unit. The Attorney General's Office is investigating Medicaid reimbursement claims for air ambulance services. San Juan PHD No. 1 will fully comply with its legal duties in responding to this request for information."

**San Juan County Public Hospital District #1 Draft 2016 Budget –** Pamela Hutchins, Superintendent, submitted the draft 2016 budget for the district.

**San Juan Island EMS Budget draft for 2016. –** Cady Davies, Executive Assistant and Co-Administrator for EMS submitted the draft 2016 budget for the agency. This is a starting point for 2016. Michelle Wier of Wier Management Solutions, Inc. will be on hand next month to talk about the 2016 budget.

**EMS Resolution 15-435 Purchase Radio Equipment:** Ben Waldron, Operations Director of San Juan Island EMS gave a report on potential plans to update the radio towers and equipment on Hillview Terrace a few meetings ago. This will be an ongoing project with Fire District 3, EMS, and other islands. This resolution enables San Juan Island EMS to purchase up to \$12,000 towards this project. **Commissioner Edwards asked for a motion to accept the resolution; Commissioner O'Donnell --- so moved, seconded by Commissioner Schwinge ---, unanimously approved.**

**EMS Chief Hiring Committee Recommendation:** The Chief Hiring Committee made the recommendation by letter to the Board of Commissioners to hire Jerry Martin to be the next Chief of San Juan Island EMS.

**AUDIENCE PARTICIPATION:**

**D. T. McCarty:** Wanted to bring to the board's attention that the way some of the hospital district's board candidates were campaigning was disconcerting. Board Members should not have political agendas.

**Sharon Kivisto:** She drew attention to the EMS Operations Report that the expenses were about a \$196,000 not \$1,962,973. Cady Davies confirmed this amount.

**ADJOURNMENT:**

**Commissioner Bayuk--moved to adjourn, seconded by Commissioner Schwinge. All in favor.**

**Meeting adjourned at 5:43---p.m.**

**Executive Session: Review qualification of an applicant for public employment RCW 42.30.110(1)(g)**

**Beginning time: 5:46                      Return time: 5:56**

It was unanimously decided that Jerry Martin would be offered a contract for San Juan Island EMS Chief.

**Meeting adjourned at 6:02 p.m.**

**ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.**

  
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**Signed By Chairperson**

  
\_\_\_\_\_  
**Date**

**The full video version of these minutes can be found at [sanjuanco.com/council/video.aspx](http://sanjuanco.com/council/video.aspx)**

**The original document is retained at the Frank Wilson EMS Building at 1079 Spring Street, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.**

**Attest: Pamela Hutchins, Recording Secretary**