

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Special Scheduled Meeting
Wednesday, December 2, 2015

Commissioners Present:

Commissioner Michael Edwards - Chair
Commissioner Lenore Bayuk -
Commissioner Mark Schwinge
Commissioner Rosanna O'Donnell
Commissioner Barbara Sharp

Others Present:

Pamela Hutchins
SJCPHD#1 Superintendent

EMS: Cady Davies
SJIEMS Executive Assistant

By Phone:

Absent:

CALL TO ORDER:

Commissioner Edwards called the meeting to order at 5:00 pm.

SWEARING IN CEREMONY FOR COMMISSIONER BARBARA SHARP

San Juan County Public Hospital District #1 2016 Budget Resolution 15-438 – Pamela Hutchins, Superintendent, submitted the 2016 budget for the district. It amounted to \$2,385,397. **Commissioner Edwards asked for a motion to accept Res 15-438. Commissioner Bayuk--moved to accept Res 15-438, seconded by Commissioner O'Donnell. All in favor.**

San Juan Island EMS Budget Resolution 15-439 for 2016. – Cady Davies, Executive Assistant and Co-Administrator for EMS submitted the 2016 budget for the agency. It amounted to \$3,355,685. Budget Resolution 15-439 was read by Commissioner Schwinge. The Budget Resolution commits an extra \$100,000 out of EMS reserves for Island Air Inc. due to their increased costs from putting in service the larger aircraft. To get this additional \$100,000 they must reach a new contract with San Juan Island EMS by February 29, 2016. **Commissioner Edwards asked for a motion to accept Res 15-439. Commissioner Schwinge--moved to accept Res 15-439, seconded by Commissioner O'Donnell. All in favor.**

AUDIENCE PARTICIPATION:

D. T. McCarty: Wanted to bring attention to the state of the EMS Budget and to the high level of service of the EMT's.

Sharon Kivisto: Wanted to ask about the dispatch fees in the current budget and if they had gone down. Cady Davies stated last year's dispatch fees were simply overstated. EMS also receives a discount for service provided at the jail.

Commissioner Elect Bill Williams: He wanted to make sure he understood what was happening with the \$100,000. It was being taken out of EMS Reserves to be used by Island Air Inc. because of their increased costs due to bigger plane. That was confirmed by the Commissioners. He also wanted to know about the \$60,000 payment to Island Air Inc. Cady Davies confirmed this was an extra payment to catch up on payments due to them. It will not appear in 2016.

ADJOURNMENT TO EXECUTIVE SESSION BY COMMISSIONER EDWARDS

Meeting adjourned at 5:25---p.m. Expected to last 15 minutes

Executive Session: Review performance of public employees RCW 42.30.110(1)(g)

Beginning time: 5:25 p.m.

Return time: 5:40 p.m.

It was unanimously decided that Pamela Hutchins, Superintendent, would receive a 5% wage increase, \$2,964. It was also decided that she would get her \$600 HSA benefit reinstated for 2015 and for 2016 making it \$1,500 a year due to the other staff members not taking this deduction. Commissioners Edwards and Schwinge stated Pamela Hutchins had worked many extra hours and late in to the nights on many occasions to carry out her job. Commissioner Bayuk said she really deserved the raise and Commissioner O'Donnell said she was very happy to approve this raise for someone so deserving.

Commissioner Edwards asked for a motion to accept this resolution of increasing Pamela Hutchins' wage by 5%, \$2,964, and reinstating her HSA by \$600 in 2015 and \$600 in 2016. Commissioner Schwinge-- moved to accept this resolution, seconded by Commissioner Bayuk. All in favor.

Commissioner Edwards moved to adjourn meeting. Commissioner Bayuk--moved to adjourn the meeting, seconded by Commissioner Schwinge. All in favor.

Meeting adjourned at 5:45 p.m.

ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.



Signed By Chairperson

12/30/2015
Date

The full video version of these minutes can be found at sanjuanoco.com/council/video.aspx

The original document is retained at the Frank Wilson EMS Building at 1079 Spring Street, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Pamela Hutchins, Recording Secretary