

San Juan Island Emergency Medical Services

San Juan County Public Hospital District #1

RESOLUTION 16-457

Resolution Adopting the 2017 EMS Budget

WHEREAS, the San Juan County Public Hospital District No.1 held an initial public hearing on October 26, 2016 to discuss the adoption of its 2016 EMS budget, and

WHEREAS, the San Juan County Public Hospital District No.1 has determined the cash on hand plus all anticipated revenues and did fix the appropriate amount for each expenditure line item,

NOW THEREFOR BE IT RESOLVED, that the San Juan County Public Hospital District No. 1 set the final budget for the year 2017 as attached hereto and incorporated as if fully set forth.

2016 GENERAL FUND BUDGET **\$ 2,835,667**


ADOPTED and APPROVED this 23rd day of November, 2016.



Commissioner



Commissioner



Commissioner



Commissioner



Commissioner

San Juan Island EMS
Proposed 2017 Budget – October 24, 2016
Key Budget Assumptions and Changes From Original Expected Case Budget Presented June 30, 2016

The 2017 budget presented has been updated from the expected case budget approved by the Commissioners on June 30, 2016. Key changes to the budget are as follows:

- a. Increase in Ambulance services income due to a cost sharing contract with Peace Island Medical Center to provide ground transport to patients off island. This will be offset by increase in EMT stipends and vehicle costs.
- b. Hiring an administrative assistant to bring the staffing back to the level maintained at the beginning of 2016.
- c. The original expected case budget included errors calculating certain payroll taxes and health insurance benefits.

**SAN JUAN ISLAND EMS
SUMMARY GENERAL FUND BUDGET
FOR FISCAL YEAR 2017
AMENDED 10/21/16**

LINE ITEM	ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
REVENUE AND FUNDS AVAILABLE						
Revenue						
1	Property Taxes	\$1,481,000	\$ 1,481,000	\$ -	0%	See Budget Detail, page 3
2	Ground Ambulance - ALS & BLS Fees, net	400,000	412,500	12,500	3%	See Budget Detail, page 3
3	Public Hospital District Reimbursement	83,000	88,700	5,700	7%	Reimb of Superintendent salary & benefits
4	Medicaid Cost Reimbursement Grant - GEMT	40,000	40,000	-	0%	Ground Emerg. Med. Transport - Begins 2017
5	Program & Training Fees	29,000	29,000	-	0%	
6	Grants	12,000	92,000	80,000	667%	
7	Other Revenue	5,500	6,000	500	9%	See Budget Detail, page 3
8	Sale of Surplus Capital Assets	9,000	9,000	-	0%	
	Total Revenue	2,059,500	2,158,200	98,700	5%	
Other Items to General Fund						
9	Beginning Cash	627,467	627,467	-	0%	
10	Change in Accts Receivable	25,000	50,000	25,000	100%	Expected collection of old accounts receivable
11	Change in Accts Payable & Acc'd Liabilities	-	-	-	0%	
		<u>652,467</u>	<u>677,467</u>	<u>25,000</u>	<u>4%</u>	
	TOTAL GENERAL FUNDS AVAILABLE	<u>\$2,711,967</u>	<u>\$ 2,835,667</u>	<u>\$ 123,700</u>	5%	
EXPENDITURES & GENERAL FUNDS BUDGETED						
Expenditures						
12	Salaries and Wages	869,206	927,846	58,640	7%	Increase for 1 new FTE, COLA for other employees
13	Payroll Taxes	94,546	116,722	22,176	23%	Increase for staffing change, error in prior budget calc
14	Personnel Benefits	200,335	249,402	49,067	24%	Increase for staffing change, error in prior budget calc
15	Non-Personnel Operating Expenses	561,533	597,850	36,317	6%	See notes in budget details
16	Capital Equipment	130,000	195,000	65,000	50%	Budget Detail, page 13
17	Principle & Interest Pmts on LT Debt	116,326	116,326	-	0%	General Obligation Bond
	Total Expenditures	1,971,946	2,203,146	231,200	12%	
Allocations to Ending Cash						
18	Budgeted Operating Cash	340,021	232,521	(107,500)	-32%	
19	Building Loan Payment Reserves	275,000	275,000	-	0%	
20	Vehicle Reserves	25,000	25,000	-	0%	
21	Excess Bond Principle Payment	100,000	100,000	-	0%	
		<u>740,021</u>	<u>632,521</u>	<u>(107,500)</u>	<u>-15%</u>	
	TOTAL GENERAL FUNDS BUDGETED	<u>\$2,711,967</u>	<u>\$ 2,835,667</u>	<u>\$ 123,700</u>	5%	

SAN JUAN ISLAND EMS
SUMMARY BUDGET OF REVENUE AND EXPENDITURES
FOR FISCAL YEAR 2017
AMENDED 10/21/16

LINE ITEM	ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
OPERATING REVENUE						
1	Property Taxes	\$ 1,481,000	\$ 1,481,000	\$ -	0%	See Budget Detail, page 3
2	Ground Ambulance - ALS & BLS Fees, net	400,000	412,500	12,500	3%	See Budget Detail, page 3
3	Public Hospital District Reimbursement	83,000	88,700	5,700	7%	Reimb of Superintendent salary & benefits
4	Medicaid Cost Reimbursement Grant - GEMT	40,000	40,000	-	0%	Ground Emerg. Med. Transport - Begins 2017
5	Program & Training Fees	29,000	29,000	-	0%	
6	Grants	12,000	92,000	80,000	667%	Includes \$80K from SJ EMT Assoc for Ambulance
7	Other Revenue	5,500	6,000	500	9%	See Budget Detail, page 3
	Total Revenue	2,050,500	2,149,200	98,700	5%	
OPERATING EXPENSES						
8	Salaries and Wages	869,206	927,846	58,640	7%	Increase for 1 new FTE, COLA for other employees
9	Payroll Taxes	94,546	116,722	22,176	23%	Increase for staffing change, error in prior budget calc
10	Personnel Benefits	200,335	249,402	49,067	24%	Increase for staffing change, error in prior budget calc
11	Non-Personnel Operating Expenses	561,533	597,850	36,317	6%	See notes in budget details
	Total Operating Expenses	1,725,620	1,891,820	166,200	10%	
	Net Operating Income	324,880	257,380	(67,500)	-21%	
NON-OPERATING REVENUE & EXPENDITURES						
12	Change in Accounts Receivable	25,000	50,000	25,000	100%	Expected collection of old accounts receivable
13	Change in Accts Payable & Acc'd Liabilities	-	-	-	0%	
14	Sale of Surplus Capital Assets	9,000	9,000	-	0%	
15	Capital Equipment	(130,000)	(195,000)	(65,000)	50%	Budget Detail, page 13
16	Principle & Interest Pmts on LT Debt	(116,326)	(116,326)	-	0%	General Obligation Bond
	Net Non-Operating Revenue & Expenditures	(212,326)	(252,326)	(40,000)	19%	
	CHANGE IN CASH & RESERVES	\$ 112,554	\$ 5,054	\$ (107,500)	-96%	
SUMMARY OF OPERATING EXPENSES BY FUNCTION						
17	Legislative	\$ 15,000	\$ 15,000	\$ -	0%	Budget Detail, page 4
18	Administrative	472,359	489,821	17,462	4%	Budget Detail, pages 5-7
19	Ground Ambulance ALS-BLS	1,075,962	1,218,530	142,568	13%	Budget Detail, pages 8-10
20	Injury Prevention and Public Outreach	106,024	117,468	11,444	11%	Budget Detail, page 11
21	Facilities	56,275	51,000	(5,275)	-9%	Budget Detail, page 12
	Total Operating Expenses	\$ 1,725,620	\$ 1,891,820	\$ 166,200	10%	

**SAN JUAN ISLAND EMS
PROPERTY TAX, AMBULANCE FEES, AND OTHER REVENUE BUDGET DETAIL
FOR FISCAL YEAR 2017
AMENDED 10/21/16**

ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
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PROPERTY TAXES

Property tax	\$ 1,474,000	\$ 1,474,000	\$ -	0%	
Leasehold tax	5,300	5,500	200	4%	
Timber harvest tax	200	300	100	50%	
Payment in lieu of property tax (DNR)	1,500	1,200	(300)	-20%	
TOTAL PROPERTY TAX REVENUE	\$ 1,481,000	\$ 1,481,000	\$ -	0%	

Calculation of Expected Property Tax Revenue

Assessed Valuation in Taxing District - 2016	\$ 2,862,818,485				
Expected valuation increase for 2017	3%				
Expected Valuation in Taxing District - 2017	2,948,703,040				
2017 Levy Rate per \$1,000 valuation	0.50				
Expected Revenue from Property Taxes	\$ 1,474,000				Rounded to nearest \$1,000

GROUND AMBULANCE - ALS & BLS FEES

Ambulance/ALS/BLS					
Ground	\$ 400,000	\$ 400,000	\$ -	0%	
Hospital subsidy for off-island transport	-	12,500	12,500	0%	
	\$ 400,000	\$ 412,500	\$ 12,500	3%	

Ground Call Volume and Revenue Assumptions

	Actual 2015	Annualized 2016	Budget 2017
Number of GROUND ALS & BLS calls	1,126	1,160	1,200
Percent increase over prior period	4%	3%	3%
Net Fees Per Call	2 \$ 353	\$ 344	\$ 333
Percent increase (decrease) over prior period		-3%	-3%
TOTAL BUDGETED GROUND ALS & BLS FEES, NET 1x2	\$ 397,000	\$ 399,000	\$ 400,000

OTHER REVENUE

Dept of Health Trauma Grant	\$ 3,000	\$ 3,000	\$ -	0%	
Investment Interest - LGIP	500	1,000	500	100%	
Donations	2,000	2,000	-	0%	
TOTAL OTHER REVENUE	\$ 5,500	\$ 6,000	\$ 500	0%	

**SAN JUAN ISLAND EMS
 LEGISLATIVE EXPENSE BUDGET DETAIL
 FOR FISCAL YEAR 2017
 AMENDED 10/21/16**

ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
INTER-GOVERNMENTAL SERVICES					
Election Expenses (District Costs)	<u>15,000</u>	<u>15,000</u>	<u>-</u>	0%	Commissioners election
TOTAL LEGISLATIVE EXPENSES	<u>15,000</u>	<u>15,000</u>	<u>-</u>	0%	
LEGISLATIVE DIVISION SUBTOTAL BY CATEGORY					
Salaries and Wages	-	-	-	0%	
Payroll Taxes	-	-	-	0%	
Personnel Benefits	-	-	-	0%	
Non-Personnel Operating Expenses	<u>15,000</u>	<u>15,000</u>	<u>-</u>	0%	
TOTAL EXPENDITURES BY CATEGORY	<u>15,000</u>	<u>15,000</u>	<u>-</u>	0%	

**SAN JUAN ISLAND EMS
ADMINISTRATIVE EXPENSE BUDGET DETAIL
FOR FISCAL YEAR 2017
AMENDED 10/21/16**

ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
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SALARIES & WAGES

SALARIES & WAGES

EMS Administrator (Chief)	120,000	120,000	-	0%	1 FTE
Admin Assistant	52,000	40,000	(12,000)	-23%	1 FTE - New hire, current EE moving to EMT
Superintendent SJCPHD	62,244	64,111	1,867	3%	1 FTE
	<u>234,244</u>	<u>224,111</u>	<u>(10,133)</u>	<u>-4%</u>	

DEFERRED COMPENSATION

Chief	1,200	1,200	-	0%	DCP contribution @ \$100.00 per month
Admin Assistant	1,200	1,200	-	0%	
Superintendent SJCPHD	1,200	1,200	-	0%	
	<u>3,600</u>	<u>3,600</u>	<u>-</u>	<u>0%</u>	

TOTAL SALARIES & WAGES **237,844** **227,711** **(10,133)** **-4%**

PAYROLL TAXES

FICA

Chief	9,271	9,300	29	0%	FICA @ 7.65%
Admin Assistant	4,069	3,200	(869)	-21%	
Superintendent SJCPHD	4,854	5,000	146	3%	
	<u>18,194</u>	<u>17,500</u>	<u>(694)</u>	<u>-4%</u>	

L&I & SUI

Unemployment - SUI	-	700	700	0%
L&I - Chief	464	400	(64)	-14%
L&I - Admin Assistant	464	400	(64)	-14%
L&I - Superintendent SJCPH	464	400	(64)	-14%
	<u>1,392</u>	<u>1,900</u>	<u>508</u>	<u>36%</u>

TOTAL PAYROLL TAXES **19,586** **19,400** **(186)** **-1%**

PERSONNEL BENEFITS

PERS

Chief	13,550	13,550	-	0%	PERS @ 11.18%
Admin Assistant	5,948	4,606	(1,342)	-23%	
Superintendent SJCPHD	7,093	7,302	209	3%	
	<u>26,591</u>	<u>25,458</u>	<u>(1,133)</u>	<u>-4%</u>	

DENTAL INSURANCE

Chief	2,516	1,656	(860)	-34%
Admin Assistant	1,952	1,656	(296)	-15%
Superintendent SJCPHD	900	780	(120)	-13%
	<u>5,368</u>	<u>4,092</u>	<u>(1,276)</u>	<u>-24%</u>

LIFE INSURANCE

Chief	5,841	5,841	-	0%
Admin Assistant	1,035	2,400	1,365	132%
Superintendent SJCPHD	3,264	3,264	-	0%
	<u>10,140</u>	<u>11,505</u>	<u>1,365</u>	<u>13%</u>

MEDICAL INSURANCE

Chief	5,010	10,100	5,090	102%
Admin Assistant	1,200	5,100	3,900	325%
Superintendent SJCPHD	765	5,100	4,335	567%
	<u>6,975</u>	<u>20,300</u>	<u>13,325</u>	<u>191%</u>

**SAN JUAN ISLAND EMS
ADMINISTRATIVE EXPENSE BUDGET DETAIL
FOR FISCAL YEAR 2017
AMENDED 10/21/16**

ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
HEALTH REIMBURSEMENT ACCOUNT					
Chief	2,400	2,400	-	0%	
Admin Assistant	2,400	2,400	-	0%	
Superintendent SJCPHD	1,500	1,500	-	0%	
	<u>6,300</u>	<u>6,300</u>	-	0%	
OTHER BENEFITS					
Employee Assistance Program	105	105	-	0%	
	<u>105</u>	<u>105</u>	-	0%	
TOTAL PERSONNEL BENEFITS	55,479	67,760	12,281	22%	
OPERATING EXPENSES					
SUPPLIES					
Office Supplies	3,500	4,500	1,000	29%	
Office Equipment	4,000	4,000	-	0%	
Equipment Lease	1,350	1,350	-	0%	Office copier
Software	10,000	15,000	5,000	50%	Computer software upgrades
Uniforms	1,700	1,700	-	0%	Chief & Admin Asst
	<u>20,550</u>	<u>26,550</u>	<u>6,000</u>	<u>29%</u>	
PROFESSIONAL					
Accounting Services	40,000	40,000	-	0%	
Legal Services	35,000	40,000	5,000	14%	Civil investigation by AG office
	<u>75,000</u>	<u>80,000</u>	<u>5,000</u>	<u>7%</u>	
COMMUNICATIONS					
Postage	2,500	3,000	500	20%	
Mobile Cell Service	1,500	1,500	-	0%	
Telephone	10,000	10,000	-	0%	
	<u>14,000</u>	<u>14,500</u>	<u>500</u>	<u>4%</u>	
TRAVEL					
Meals / Per Diem	500	500	-	0%	
Transportation / Mileage	2,500	2,500	-	0%	
Lodging	1,200	1,200	-	0%	
	<u>4,200</u>	<u>4,200</u>	-	0%	
ADVERTISING					
Advertising	-	6,000	6,000	0%	Media Services, Legal Notices, etc.
	-	<u>6,000</u>	<u>6,000</u>	<u>0%</u>	
INSURANCE					
Insurance / Management Liability	4,100	4,100	-	0%	District insurance: gen liab, prof liab, E&O
Excess Liability	5,600	5,600	-	0%	
	<u>9,700</u>	<u>9,700</u>	-	0%	
MISCELLANEOUS					
Professional Org. Dues	6,000	3,000	(3,000)	-50%	No longer need dues for Air component
Recognition & Awards / Vol / Career	10,000	10,000	-	0%	Recognition for volunteers contributions
	<u>16,000</u>	<u>13,000</u>	<u>(3,000)</u>	<u>-19%</u>	
INTER-GOVERNMENTAL SERVICES					
State Auditor Administrative Services	14,000	15,000	1,000	7%	Audit of 2015 & 2016 financial statements
San Juan Island County Administrative Services	6,000	6,000	-	0%	Payroll processing & admin services
	<u>20,000</u>	<u>21,000</u>	<u>1,000</u>	<u>5%</u>	
TOTAL NON-PERSONNEL OPERATING EXPENSES	159,450	174,950	15,500	10%	
TOTAL ADMINISTRATIVE FUNCTION EXPENSES	472,359	489,821	17,462	4%	

**SAN JUAN ISLAND EMS
 ADMINISTRATIVE EXPENSE BUDGET DETAIL
 FOR FISCAL YEAR 2017
 AMENDED 10/21/16**

ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
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ADMINISTRATIVE EXPENSES BY CATEGORY

Salaries and Wages	237,844	227,711	(10,133)	-4%	
Payroll Taxes	19,586	19,400	(186)	-1%	
Personnel Benefits	55,479	67,760	12,281	22%	
Non-Personnel Operating Expenses	159,450	174,950	15,500	10%	
TOTAL	472,359	489,821	17,462	0%	

TOTAL COMPENSATION BY POSITION

Chief	\$ 160,252	\$ 164,447	\$ 4,195	3%	
Admin Assistant	70,268	60,962	(9,306)	-13%	
Superintendent SJCPHD	82,284	88,657	6,373	8%	
	\$ 312,804	\$ 314,066	\$ 1,262	0%	

**SAN JUAN ISLAND EMS
GROUND AMBULANCE ALS-BLS EXPENSE BUDGET DETAIL
FOR FISCAL YEAR 2017
AMENDED 10/21/16**

ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
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SALARIES & WAGES

SALARIES & WAGES

Salaries - Paramedics	\$ 347,000	\$ 347,000	\$ -	0%	4 FTE - See Reference 1 (Pg 15)
Career EMTs	46,800	98,550	51,750	111%	2 FTEs - Ops Dir and new Logistics Coordinator position
Stipends - Community EMTs	104,000	104,000	-	0%	Community EMTs (average of 40 personnel)
Stipends - Day EMTs	23,400	24,000	600	3%	
Stipends - EMT Officer	10,000	10,000	-	0%	
Stipends - EMT Off Island Transfer	2,500	12,000	9,500	380%	Increase for additional off-island transports for hospital
Wages - Paramedics Overtime	29,000	29,000	-	0%	
Wages - EMT Overtime	4,000	8,000	4,000	100%	Increase for additional FTE
	<u>566,700</u>	<u>632,550</u>	<u>65,850</u>	<u>12%</u>	
DEFERRED COMPENSATION					
Paramedics	4,800	4,800	-	0%	DCP Contribution @ \$100.00 per month per FTE
Career EMTs	1,200	2,400	1,200	100%	
	<u>6,000</u>	<u>7,200</u>	<u>1,200</u>	<u>20%</u>	
TOTAL SALARIES & WAGES	572,700	639,750	67,050	12%	

PAYROLL TAXES

FICA

Paramedics	29,132	29,100	(32)	0%	FICA @ 7.65%
Career EMTs	3,978	7,700	3,722	94%	
Community EMTs	10,703	9,300	(1,403)	-13%	
	<u>43,813</u>	<u>46,100</u>	<u>2,287</u>	<u>5%</u>	
L&I					
Paramedics	13,001	16,900	3,899	30%	Labor & Industries Medical & Disability Coverage
Career EMTs	4,553	8,500	3,947	87%	
Community EMTs	4,290	17,000	12,710	296%	
	<u>21,844</u>	<u>42,400</u>	<u>20,556</u>	<u>94%</u>	
TOTAL PAYROLL TAXES	65,657	88,500	22,843	35%	

PERSONNEL BENEFITS

PERS (RETIREMENT)

Paramedics	42,573	42,600	27	0%	PERS @ 11.18%
Career EMTs	5,814	12,200	6,386	110%	
	<u>48,387</u>	<u>54,800</u>	<u>6,413</u>	<u>13%</u>	
DENTAL INSURANCE					
Paramedics	7,020	8,000	980	14%	
Career EMTs	2,516	7,400	4,884	194%	
	<u>9,536</u>	<u>15,400</u>	<u>5,864</u>	<u>61%</u>	
LIFE INSURANCE					
Paramedics	9,161	9,200	39	0%	
Career EMTs	3,183	4,300	1,117	35%	
	<u>12,344</u>	<u>13,500</u>	<u>1,156</u>	<u>9%</u>	
MEDICAL INSURANCE					
Paramedics	36,911	42,700	5,789	16%	
Career EMTs	5,739	21,600	15,861	276%	Increase due to added position & prior calc error
	<u>42,650</u>	<u>64,300</u>	<u>21,650</u>	<u>51%</u>	
HEALTH REIMBURSEMENT ACCOUNT					
Paramedics	10,500	9,600	(900)	-9%	
Career EMTs	2,400	4,800	2,400	100%	
	<u>12,900</u>	<u>14,400</u>	<u>1,500</u>	<u>12%</u>	

**SAN JUAN ISLAND EMS
GROUND AMBULANCE ALS-BLS EXPENSE BUDGET DETAIL
FOR FISCAL YEAR 2017
AMENDED 10/21/16**

ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
OTHER BENEFITS					
Employee Assistance Program	480	480	-	0%	
	<u>480</u>	<u>480</u>	<u>-</u>	<u>0%</u>	
TOTAL PERSONNEL BENEFITS	126,297	162,880	36,583	29%	
OPERATING EXPENSES					
SUPPLIES					
Uniforms	-	5,000	5,000	0%	Timing of purchases / carryover from 2016
Fuel	10,000	13,000	3,000	30%	Additional off-island transports
	<u>10,000</u>	<u>18,000</u>	<u>8,000</u>	<u>80%</u>	
PROFESSIONAL					
Med Prgm Dir / Supervising Physician	25,000	25,000	-	0%	
DMV Reports	500	500	-	0%	
Medical Exams	1,000	1,000	-	0%	
Criminal Backgrounds	1,000	1,000	-	0%	WSP & Intellius background search reports
Other Professional	3,500	3,500	-	0%	Grant writing & miscellaneous services
Computer Services - Consultant	20,000	20,000	-	0%	Contract w/ NW Technology, ESO report software, etc
Mapping Services	1,000	1,000	-	0%	
EMS Billing Services	31,500	29,000	(2,500)	-8%	Provided by Systems Design beg 7/1/16
Air Transport Contract	-	-	-	0%	
	<u>83,500</u>	<u>81,000</u>	<u>(2,500)</u>	<u>-3%</u>	
MEDICAL SUPPLIES AND EQUIPMENT					
Medical Equipment	12,000	12,000	-	0%	Service agreements, warrantee extension
Medical Supplies	40,000	40,000	-	0%	
Medical Pharmacology	17,000	17,000	-	0%	
	<u>69,000</u>	<u>69,000</u>	<u>-</u>	<u>0%</u>	
COMMUNICATIONS					
Mobile Cell Service	10,000	10,000	-	0%	Cell phones for ambulances
Radio Equipment	-	-	-	0%	Mobile Data Computers (\$15k in Capital Budget)
Supplies	3,500	-	(3,500)	-100%	
Computer Data Lines / Service	5,000	5,300	300	6%	Rock Island
	<u>18,500</u>	<u>15,300</u>	<u>(3,200)</u>	<u>-17%</u>	
TRAVEL					
Meals / Per Diem	500	500	-	0%	
Lodging	1,500	1,500	-	0%	
Transportation / Mileage	4,000	4,000	-	0%	
	<u>6,000</u>	<u>6,000</u>	<u>-</u>	<u>0%</u>	
INSURANCE					
Vehicle Insurance	7,745	7,800	55	1%	
Portable Equipment Insurance	713	700	(13)	-2%	
	<u>8,458</u>	<u>8,500</u>	<u>42</u>	<u>0%</u>	
REPAIRS & MAINTENANCE					
Contract Services / Maintenance	29,000	29,000	-	0%	
Repairs - Vehicles	16,500	25,000	8,500	52%	
Repairs - Medical Equipment	2,750	2,500	(250)	-9%	
	<u>48,250</u>	<u>56,500</u>	<u>8,250</u>	<u>17%</u>	
MISCELLANEOUS					
Registration / Tuition / Seminars	2,500	7,000	4,500	180%	State & national conferences, training classes
Training	11,000	12,000	1,000	9%	Local training
Laundry	1,100	1,100	-	0%	
	<u>14,600</u>	<u>20,100</u>	<u>5,500</u>	<u>38%</u>	

**SAN JUAN ISLAND EMS
GROUND AMBULANCE ALS-BLS EXPENSE BUDGET DETAIL
FOR FISCAL YEAR 2017
AMENDED 10/21/16**

ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
INTER-GOVERNMENTAL SERVICES					
911 Dispatch Services	50,000	50,000	-	0%	
Marine/Sheriff Boat Fees	3,000	3,000	-	0%	
	<u>53,000</u>	<u>53,000</u>	<u>-</u>	<u>0%</u>	
TOTAL NON-PERSONNEL OPS EXPENSES	<u>311,308</u>	<u>327,400</u>	<u>16,092</u>	<u>5%</u>	
TOTAL ALS-BLS EXPENSES	<u>1,075,962</u>	<u>1,218,530</u>	<u>142,568</u>	<u>13%</u>	
ALS-BLS EXPENSES BY CATEGORY					
Salaries and Wages	\$ 572,700	\$ 639,750	\$ 67,050	12%	
Payroll Taxes	65,657	88,500	22,843	35%	
Personnel Benefits	126,297	162,880	36,583	29%	
Non-Personnel Operating Expenses	311,308	327,400	16,092	5%	
	<u>\$ 1,075,962</u>	<u>\$ 1,218,530</u>	<u>\$ 142,568</u>	<u>13%</u>	

**SAN JUAN ISLAND EMS
INJURY PREVENTION BUDGET DETAIL
FOR FISCAL YEAR 2017
AMENDED 10/21/16**

ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
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SALARIES & WAGES

SALARIES & WAGES

Salaries - Injury Prevention Specialist / EMT	\$ 57,462	\$ 59,184	\$ 1,722	3%	1 FTE, Increase 3% COLA DCP Contribution @ \$100.00/month
Deferred Comp	1,200	1,200	-	0%	
TOTAL SALARIES & WAGES	58,662	60,384	1,722	0%	

PAYROLL TAXES

FICA	4,488	4,620	132	3%	FICA @ 7.65%
L&I	4,815	4,202	(613)	-13%	
TOTAL PAYROLL TAXES	9,303	8,822	(481)	0%	

PERSONNEL BENEFITS

PERS 3	6,559	6,751	192	3%	PERS @ 11.18%
DENTAL	765	768	3	0%	
LIFE INSURANCE	4,618	4,620	2	0%	
MEDICAL/VISION	5,010	5,016	6	0%	
HRA	1,500	1,500	-	0%	
EAP	107	107	-	0%	Employee Assistance Program
TOTAL PERSONNEL BENEFITS	18,559	18,762	203	0%	

OPERATING EXPENSES

Outreach Supplies	12,000	12,000	-	0%	
Outreach Equipment	1,000	1,000	-	0%	
Supervising Physician - Comm Paramedicine	-	10,000	10,000	0%	For community paramedicine program Wilderness EMT class
Tuition / Seminars - Classes (Wilderness)	6,500	6,500	-	0%	
TOTAL NON-PERSONNEL OPERATING EXPENSES	19,500	29,500	10,000	51%	
TOTAL INJURY PREVENTION EXPENDITURES	\$ 106,024	\$ 117,468	\$ 11,444	11%	

INJURY PREVENTION FUNCTION EXPENDITURES BY CATEGORY

Salaries and Wages	\$ 58,662	\$ 60,384	\$ 1,722	3%
Payroll Taxes	9,303	8,822	(481)	-5%
Personnel Benefits	18,559	18,762	203	1%
Non-Personnel Operating Expenses	19,500	29,500	10,000	51%
	\$ 106,024	\$ 117,468	\$ 11,444	11%

**SAN JUAN ISLAND EMS
 FACILITIES EXPENSE BUDGET DETAIL
 FOR FISCAL YEAR 2017
 AMENDED 10/21/16**

ACCOUNT DESCRIPTION	ORIGINAL 2017 BUDGET	AMENDED 2017 BUDGET	INCREASE (DECREASE)	% CHANGE	NOTES
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OPERATING EXPENSES

SUPPLIES					
EMS Station Supplies	\$ 3,500	\$ 3,500	\$ -	0%	
INSURANCE					
Facilities - EMS Station	28,825	25,000	(3,825)	-13%	Fire, flood, earthquake, theft, etc.
FACILITIES UTILITIES					
Electrical - EMS Station	9,000	10,000	1,000	11%	
Water/SW/ Garbage - EMS Station	7,000	7,000	-	0%	
Propane - EMS Station	850	-	(850)	-100%	
Internet SVC - EMS Station	1,600	-	(1,600)	-100%	
	<u>18,450</u>	<u>17,000</u>	<u>(1,450)</u>	<u>-8%</u>	
FACILITY MAINTENANCE					
Repairs & Maint. - EMS Station	4,000	4,000	-	0%	
Fac Mach/Equip - EMS Station	1,500	1,500	-	0%	
	<u>5,500</u>	<u>5,500</u>	<u>-</u>	<u>0%</u>	
TOTAL FACILITIES OPERATING EXPENSES	\$ 56,275	\$ 51,000	\$ (5,275)	-9%	

FACILITIES EXPENDITURES BY CATEGORY

Salaries and Wages	\$ -	\$ -	\$ -	0%
Payroll Taxes	-	-	-	0%
Personnel Benefits	-	-	-	0%
Non-Personnel Operating Expenses	56,275	51,000	(5,275)	-9%
	<u>\$ 56,275</u>	<u>\$ 51,000</u>	<u>\$ (5,275)</u>	<u>-9%</u>

**SAN JUAN ISLAND EMS
 CAPITAL EQUIPMENT INVESTMENT - THREE YEAR PLAN
 FOR FISCAL YEAR 2017
 AMENDED 10/21/16**

CAPITAL EQUIPMENT INVESTMENT	2017	2018	2019	NOTES
Ambulance <i>Four in inventory</i>	\$ 160,000	\$ -	\$ -	Ambulance to be replaced will be 24 years old at replacement. EMS will receive an \$80,000 matching grant from the SJI EMT Association.
Vehicle <i>Five in inventory</i>	-	30,000	-	Vehicle will be 10 yo at replacement
Medical Equipment				
Defibrulators	-	-	240,000	
Other medical equipment	25,000	30,000	(60,000)	Expected grant for 25% of costs 35,000
Communications equip & computers	10,000	10,000	10,000	
Contingency	-	20,000	25,000	
TOTAL EXPECTED INVESTMENT	\$ 195,000	\$ 90,000	\$ 250,000	