

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Regularly Scheduled Meeting
Wednesday, August 23, 2017

Commissioners Present:

Commissioner Bill Williams, Chair
Commissioner Michael Edwards
Commissioner Monica Harrington
Commissioner Mark Schwinge
Commissioner Barbara Sharp

Others Present:

Pamela Hutchins
SJCPHD #1: Superintendent

Jerry Martin
SJIEMS: Chief

By Phone: None

Absent: None

CALL TO ORDER:

Chair Williams called the meeting to order at 5:00 pm.

SPECIAL COMMUNITY RECOGNITION BY SJIEMS: Chief Jerry Martin. CPR and AED training has been a point of emphasis in our district. Individuals Frank Chaffee and Natalie Chevalier, as well as Brent Snow on behalf of Roche Harbor Resort, were given an award following the recent saving of a life at Roche Harbor Resort. Lainey Volk presented the awards.

CONSENT AGENDA

Chair Williams asked for a motion to approve the consent agenda: August 23, 2017 Regular Meeting Minutes, SJCPHD#1 Warrant Approval, SJIEMS Warrant Approval.

➤ IIMC Warrants

○ Payroll	total \$ 2,937.00
○ A/P Warrants	total \$ 5,139.64

➤ SJIEMS Warrants

○ Payroll	total \$ 83,002.21
○ A/P Warrants	total \$ 51,197.24

➤ **MOVED by Commissioner Schwinge to approve the consent agenda as written for August 23, 2017; Seconded by Commissioner Edwards. ALL AYES; MOTION PASSES.**

SJCPHD#1 OPERATIONS REPORT: Pamela Hutchins, Superintendent: Gave her financial report and operations report for the month of July.

ACTION: Commissioner Harrington asked for a breakout of the miscellaneous expense line item since it has a large budget to see what has been used and how much is left every month. Superintendent Hutchins will include this breakout in future reports to the commissioners.

SJIEMS OPERATIONS REPORT: Jerry Martin, SJIEMS Chief. Gave his financial report and operations report for the month of July/August with the assistance of Chris Compton, CPA.

AUDIENCE PARTICIPATION

Chairman Williams read the revised guidelines for public comment after passing the revisions to the Bylaws last meeting, and the floor was opened to public comment.

Kerwin Johnson: Thanked EMS for its good work following an emergency response that he witnessed.

UNFINISHED BUSINESS:

Res 17-469: SJIEMS Amended Budget 2017: Jerry Martin, SJIEMS Chief and Chris Compton, CPA. The budget must be amended when the beginning cash balance is given to the junior districts usually midway through the year per the auditor's office. Attached hereto as Exhibit A. It is also posted on the district website on the EMS page. **ACTION: Moved by Commissioner Edwards that they approve Res 17-469 SJCPHD#1; Seconded by Commissioner Harrington (No discussion). ALL AYES; RESOLUTION 17-469 PASSED.**

SJIEMS STRATEGIC PLANNING UPDATE: Schedule work session date with board. Tuesday, August 29th, 1 p.m. at the Frank Wilson EMS Building was scheduled.

NEW BUSINESS:

PeaceHealth Peace Island Medical Center Subsidy Report 01/01/17 to 06/30/17 Presented by Beth Williams Gieger, Director of Administrative Services. The report is on the district website on the Documents page under PeaceHealth Hospital Documents, and attached hereto as Exhibit B. Chair Williams applauded Peace Health for the care they are giving hospital district residents and island visitors.

ACTION: Moved by Commissioner Schwinge that they approve the motion to disburse contracted monies (\$503,889.56) to PeaceHealth Peace Island Medical Center; Seconded by Commissioner Edwards. (No discussion). ALL AYES; MOTION PASSES.

EXECUTIVE SESSION: RCW 42.30.110(1)(i) District litigation or potential litigation with legal counsel representing the District. Legal Counsel Jim Fredman attended by phone. Lasted from 6:44 pm to 7:14 pm. No public action.

EXECUTIVE SESSION: RCW 42.30.110(1)(g) Review of the performance of a public employee. Lasted from 7:14 pm to 7:43 pm.

There were no members of the public present. There is action to take in public session. This action will be moved to September 27, 2017 Regular Board Meeting under unfinished business.

ADJOURNMENT:


Chair Williams asked for a motion to adjourn, Commissioner Schwinge moved to adjourn; Seconded by Commissioner Edwards. ALL AYES; MOTION PASSES.

Meeting adjourned at 7:44 p.m.

ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.



Signed by Chairperson



Date

The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Pamela Hutchins, Recording Secretary