

CITIZEN'S ADVISORY GROUP ("CAG")
TO
SAN JUAN ISLAND EMS ("SJIEMS")
SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT #1 ("SJCPHD #1")
SAN JUAN COUNTY FIRE PROTECTION DISTRICT #3 ("FD #3")
AND THE TOWN OF FRIDAY HARBOR ("TOWN")

MINUTES
Wednesday June 20, 2018
6:30 pm, 849 Spring Street Unit B5

CAG representatives:

Chuck Dalldorf, Town (Chair)
George Johnson, SJCPHD #1
Rick Frazer, at large
Dan Paulsen, FD #3
Mark Tompkins, at large

Others Present:

Nathan Butler
SJCPHD #1 Board Recording Sec.

Public Present:

Richard Grout

Absent:

None

By Phone or teleconference:

None

Call to Order: Chair Pro tem Dalldorf called the meeting to order at 6:35 pm.

Approve Minutes: George Johnson moved, and Dan Paulsen seconded, that the minutes from the 5/31/18 meeting be approved. There was no objection and the group agreed.

Presence of the Public: A member of the public was present, so Dalldorf asked the group if his presence was acceptable. The group agreed that it was.

Introduction of New Members: Each person in the group introduced themselves.

Election of Officers: George Johnson nominated Chuck Dalldorf for permanent chair, and Mark Tompkins seconded. The group agreed and no objection was made. George Johnson nominated Mark Tompkins for vice-chair, and Rick Frazer seconded. The group agreed and no objection was made.

Open Public Meetings Act (OPMA) and Public Records Act (PRA): The CAG is subject to the PRA but as a purely advisory group is not subject to the OPMA.

Schedule and Meeting Times: Several members commented that the September deadline was going to be difficult to meet, commenting "Let's do this right" and "I think September unlikely." They would like to set and work towards a deadline but aren't sure yet how to determine the length of time required.

The group decided that it would like to meet every other week, schedules permitting, perhaps the 1st and 3rd Wednesday of the month, June and July exempted due to complicating factors. Instead, the CAG agreed to meet June 27th, July 18th, and thereafter the 1st and 3rd Wednesdays.

Meeting Process: George Johnson proposed working by consensus rather than Roberts Rules of Order. The group agreed to do so, meaning that rather than having motions, seconds, and formal votes, the group would work until there is consensus.

Involving the Public: The group discussed how to publicize meetings and allow comments. After discussion the group agreed to allow comment before and/or after meetings by members of the public, limiting length to several minutes as needed.

In order to avoid confusion the decision was made to use the SJCPHD #1 website to post meeting information and documents, but would encourage the Town, FD #3, and SJCPHD #1 to announce the CAG meetings in their public meetings.

Discussion of CAG workplan going forward: The CAG decided to learn more about the financial situations of the involved agencies. At the next meeting on June 27th, 6:30 pm, they decided to invite FD #3 to present their budget and financials, followed by a presentation by SJIEMS on July 18th.

Adjournment: George Johnson moved, and Dan Paulsen seconded, that they adjourn the meeting. ALL AYES; MEETING ADJOURNED.



Signed by Chair

June 27 2018

Date

The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Nathan Butler, Board Recording Secretary for SJCPHD #1