

**SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1**  
**Board of Commissioners**  
**Regularly Scheduled Meeting**  
**Frank Wilson Memorial EMS Building, 1079 Spring Street**  
**Wednesday June 27, 2019**

**Commissioners Present:**

Commissioner Warren Appleton  
Commissioner Michael Edwards  
Commissioner Anna Lisa Lindstrum  
Commissioner Mark Schwinge  
Commissioner Rebecca Smith

**Others Present:**

Pamela Hutchins  
Superintendent, SJCPHD#1  
  
Karl Kuetzing  
Interim Chief Administrator, SJIEMS

**By Phone:** None

**Absent:** None

**CALL TO ORDER:** Chair Michael Edwards called the Regular Meeting to order at 3:00 p.m.

**ACTION: Commissioner Schwinge moved, and Commissioner Smith seconded, that the Agenda be approved as written. ALL AYES; MOTION PASSES.**

**CONSENT AGENDA:** June 27, 2019 Regular Meeting Minutes, SJCPHD#1 Warrant Approval, and SJIEMS Warrant Approval.

➤ IIMC Warrants		
○ Payroll	total \$	0.00
○ A/P Warrants	total \$	19,890.17
➤ SJIEMS Warrants		
○ Payroll	total \$	65,915.06
○ A/P Warrants	total \$	141,782.04

➤ **Commissioner Schwinge moved, and Commissioner Smith seconded, that the Board approve the consent agenda as written. No Discussion. ALL AYES; MOTION PASSES.**

**OUTSIDE REPORTS:**

**Mount Baker Planned Parenthood Subsidy Report, Linda McCarthy Executive Director:** Director McCarthy went over her written report and slides, which are found online. She discussed statistics about treatment, financial data, and customer care

survey reports through Press Ganey. She also answered questions and interacted with the Board.

**San Juan HealthCare Pending Closure, Mark Fishaut, M.D.:** Fishaut made a brief presentation about San Juan Healthcare, its patient base, and then interacted with the Board. Fishaut reported that they cover many of the complex pediatrics and geriatrics. They are the only provider that takes Amerigroup insurance on San Juan Island.

**ACTION: Commissioner Edwards moved, and Commissioner Schwinge seconded, that the hospital district supports the retention of San Juan Healthcare, if at all possible, and thanks Peace Island Medical Center for offering medical services to help mitigate the potential loss of San Juan Healthcare. Staff is directed to distribute a statement to the press. ALL AYES; MOTION PASSES.**

**SJCPHD#1 OPERATIONS REPORT: Pamela Hutchins, Superintendent.** Superintendent Hutchins gave her financial and operational report for May 2019. She reported on the new board for 2020, installation of audiovisual equipment, and advancement of the feasibility study looking into long-term care.

**SJIEMS OPERATIONS REPORT: Karl Kuetzing, SJIEMS Chief.** Interim Chief Kuetzing gave his financial and operations report for May 2019 with the assistance of Chris Compton, CPA. He reported on department stats, finances, new volunteer EMTs, CODAN radio upgrade, the hire of a new Administrative Assistant, success of the Community Paramedicine program, and more.

## **AUDIENCE PARTICIPATION**

### **UNFINISHED BUSINESS:**

**Committee Reports:** There was no CCC report. Helipad committee reported plans to meet on July 1<sup>st</sup>. Commissioner Smith and Commissioner Appleton commented on the Integration Steering Committee for SJIEMS and Fire. Reports and documents for the steering committee are on the website.

**Update on Long-term Care feasibility study:** Jody Corona is coming on July 22, 2019, to meet with the Inter Island Healthcare Foundation to give an update on the feasibility study. It is still expected to be completed this fall. The total money raised for this is a little over \$30,000 of the required \$50,000.



**Air Transport denials / Office of Insurance Commissioner final report:** Edwards and Hutchins discussed positive preliminary discussions with Lifewise at the joint WSHA/AWPHD conference. Effort is ongoing to ensure a stable transition from Kaiser to Lifewise and that the airlift issue is resolved.

**NEW BUSINESS:**

**San Juan County EMS and Trauma Care Council / MPD discussion:**

Commissioner Smith reported that Dr. Sullivan's announcement of his resignation was given at the last council meeting, and that they are working to find a replacement. The Medical Program Director is funded by the state, the county EMS and Trauma Care Council, and sometimes Supervising Physician contracts.

**Res 19-507 to Establish SJIEMS Pay Periods and Policy:** This resolution will allow employees to be paid wages in the month the work is done, rather than a week into the new month as it currently is being done.

**ACTION: Commissioner Schwinge moved, and Commissioner Smith seconded, that the Board adopt Resolution 19-507 to establish SJIEMS pay periods and policy. ALL AYES; RES 19-507 TO CHANGE THE PAY PERIOD IS ADOPTED.**

**Res 19-508 Revised 2019 Budget for SJCPHD#1:** The budget must be amended part way through the year when the county announces beginning cash balance for the current year. The new budget takes into account both new revenue and new expenses.

**ACTION: Commissioner Schwinge moved, and Commissioner Edwards seconded, that the Board adopt Res 19-508 to adopt the revised 2019 SJCPHD#1 Budget. ALL AYES; RES 19-508 TO REVISE THE 2019 SJCPHD#1 BUDGET IS ADOPTED.**

**Res 19-509 Surplus of SJIEMS equipment:** SJIEMS has old computer that needs to be disposed. This resolution allows that to happen.

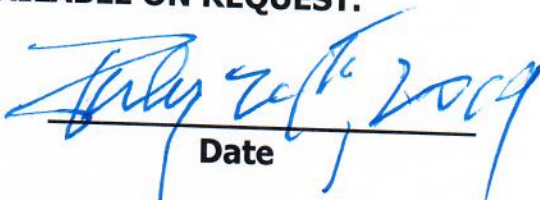
**ACTION: Commissioner Schwinge moved, and Commissioner Smith seconded, that the Board adopt Res 19-509 to surplus SJIEMS equipment. ALL AYES; RES 19-509 TO SURPLUS SJIEMS EQUIPMENT IS ADOPTED.**

**ADJOURNMENT:**

Meeting adjourned at 5:25 p.m.

**ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.**

  
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**Signed by Chairperson**

  
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**Date**

**The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.**

**Attest: Nathan Butler, Board Recording Secretary**