

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Regular Meeting Minutes
Frank Wilson Memorial EMS Building, 1079 Spring Street
Wednesday September 23, 2020
Held Remotely under COVID-19 Rules

SJCPHD #1 Commissioners Present:

Commissioner Everett Clary
Commissioner Anna Lisa Lindstrum
Commissioner Trish Lehman
Commissioner Gail Leschine-Seitz
Commissioner Kyle Loring

Others Present:

Pamela Hutchins
Superintendent, SJCPHD #1

By Phone: None

Absent: None

CALL TO ORDER:

Chair Anna Lisa Lindstrum called the meeting to order at 5:32 p.m. in a fully remote MS Teams meeting, with the public participating via phone. Governor Inslee's order, Proclamation 20-28, issued March 24, 2020 and extended several times, temporarily prohibits public agencies from conducting any in-person meetings and requires all remote meetings to provide an option for public attendance via remote access. The meeting was still recorded, and audio made available to the public as with all meetings.

CONSENT AGENDA: September 23, 2020 Regular Meeting Agenda, August 26, 2020 Regular Meeting Minutes, September 1, 2020 Special Meeting Minutes, SJIEMS Warrant Approval (August), SJCPHD#1 Warrant Approval (July and August).

- SJCPHD#1 Warrants (July 2020)
 - Payroll total \$ 3,840.00
 - A/P Warrants total \$ 53,670.70
- SJCPHD#1 Warrants (August 2020)
 - Payroll total \$ 0.00
 - A/P Warrants total \$ 3,953.51
- SJIEMS Warrants (August 2020)
 - Payroll total \$ 93,758.70
 - A/P Warrants total \$ 20,153.53

- **ACTION: Commissioner Lehman moved, and Commissioner Clary seconded, that the Board approve the amended Consent Agenda. ALL AYES; MOTION PASSES.**

HRSA GRANT REPORT: Evan Perrollaz, Project Manager: Perrollaz reported on the progress of the HRSA grant.

AUDIENCE PARTICIPATION (15 Minute Limit total; comments max 3 minutes per person):

None.

SJCPHD#1 OPERATIONS REPORT (July and August 2020): Pamela Hutchins, Superintendent: In July 2020 the District was notified of a grant award from HRSA with just under \$250,000 per year for three years. This is an exciting opportunity for the District and the county. In August, the Board reorganized the hospital district and EMS, clarifying that Superintendent Hutchins is at the top of the chain of command. Interim Chief Kuetzing declined the offer of a position as Director of Logistics and Operations and is no longer a full-time employee of the district.

SJIEMS OPERATIONS REPORT (July and August 2020): Pamela Hutchins, Superintendent: Overall response times remain strong, with under 9:00 minutes for both months, and a reflex time of 2:11 or under for both months. Community Paramedicine continues to see patients, and outreach continues to fit people for bike helmets, give out car seats, and more. OTEP Training for all responders continues, as do COVID-19 precautions.

UNFINISHED BUSINESS

Committee Reports and discussion: Gail Leschine-Seitz reported that the Community Collaboration Committee (CCC) did meet, and that they are excited about the HRSA Grant. The Community Relations Committee reported that they had been very active in addressing concerns from some volunteers at SJIEMS.

Assign 3rd Amendment Subsidy money for 2021: On September 1st the Board heard from the organizations which it currently sponsors under the 3rd amendment funding.

ACTION: Commissioner Lehman moved, and Commissioner Leschine-Seitz seconded that the Board maintain all funding and add \$5,000 to Mount Baker Planned Parenthood. No further discussion. ALL AYES; MOTION PASSES.

Vote whether to rescind Res 20-521 "to Suspend Integration of SJIEMS and SJI Fire and Rescue:" The Board discussed its desire to get additional information to make a decision regarding the integration of EMS and Fire, which requires allowing staff to assist in getting that information. The Board had previously voted to not suspend staff participation in that effort.

ACTION: Commissioner Leschine-Seitz moved, and Commissioner Lehman seconded that the Board retract Res 20-521 "to Suspend Integration of SJIEMS and SJI Fire and Rescue." No further discussion. ALL AYES; MOTION PASSES.

NEW BUSINESS

Res 20-527 to Surplus Sprint Rig, printer, and other Equipment: SJIEMS and SJCPHD#1 both had assets, both capital and small and attractive, that need surplus.

ACTION: Commissioner Loring moved, and Commissioner Leschine-Seitz seconded that the Board adopt Res 20-527 "To Surplus Sprint Rig, printer, and other Equipment." No further discussion. ALL AYES; RESOLUTION TO SURPLUS EQUIPMENT AND ASSETS IS ADOPTED.

First Review: Capital Improvement and Asset Plan: A plan to invest annually into a reserve fund to cover major capital improvement expenses over the next six years was discussed. This plan ensures that sprint cars and ambulances are regularly replaced without placing an undue burden on the year they are purchased. Board was given a chance to discuss the goals and costs of the plan.

Res 20-528 Revised 2020 SJIEMS Budget: Superintendent Hutchins introduced the revised 2020 Budget for SJIEMS.

ACTION: Commissioner Leschine-Seitz moved, and Commissioner Loring seconded that the Board adopt Res 20-528 "Revised 2020 SJIEMS Budget." No further discussion. ALL AYES; RESOLUTION TO ADOPT REVISED 2020 SJIEMS BUDGET IS ADOPTED.

Res 20-529 Revised 2020 SJCPHD#1 Budget: Superintendent Hutchins introduced the revised 2020 Budget for SJCPHD#1.

ACTION: Commissioner Leschine-Seitz moved, and Commissioner Lehman seconded that the Board adopt Res 20-529 "Revised 2020 SJCPHD#1 Budget." No further discussion. ALL AYES; RESOLUTION TO ADOPT REVISED 2020 SJCPHD#1 BUDGET IS ADOPTED.

Volunteer letter: A letter signed by a number of volunteer EMTs was discussed.

AUDIENCE PARTICIPATION (15 Minute Limit total; comments max 3 minutes per person):

John Salinas, Richard Grout (read by Board Recording Secretary), Linda McCarthy (read by Board Recording Secretary), Heather Vogel, and Adam Greene all commented.

COMMISSIONER COMMENTS: No further comments.

ADJOURNMENT: Chair Lindstrum adjourned the meeting at 8:10 p.m.

ALL EXHIBITS AND SUPPORTING MATERIAL AVAILABLE ON REQUEST.



Signed by Chairperson



Date

The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Nathan Butler, Recording Secretary