

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Special Meeting Minutes
Frank Wilson Memorial EMS Building, 1079 Spring Street
Wednesday February 10, 2021
Held Remotely under COVID-19 Rules

SJCPHD #1 Commissioners Present:

Commissioner Everett Clary
Commissioner Anna Lisa Lindstrum
Commissioner Trish Lehman
Commissioner Gail Leschine-Seitz
Commissioner Kyle Loring

Others Present:

Pamela Hutchins
Superintendent, SJCPHD #1

Nathan Butler
Interim EMS Administrator, SJIEMS

By Phone: None

Absent: None

CALL TO ORDER:

Chair Anna Lisa Lindstrum called the meeting to order at 5:32 p.m. in a fully remote MS Teams meeting, with the public participating via phone. Governor Inslee's order, Proclamation 20-28, issued March 24, 2020 and extended several times, temporarily prohibits public agencies from conducting any in-person meetings and requires all remote meetings to provide an option for public attendance via remote access. Roll call was made verbally of each commissioner for the benefit of the public. The meeting was still recorded, and audio made available to the public as with all meetings.

EXECUTIVE SESSION (5:30 p.m.): RCW 42.30.110 (1)(i) "discuss with legal counsel..."

Chair Lindstrum announced the executive session to last from 5:35 to 6:05 p.m. Public session resumed at 6:05 p.m. with no action taken.

SPECIAL MEETING BUSINESS

Resolution 21-541 to send a student to paramedic school: Butler introduced the resolutions, stating that the District has the money available in the budget to invest in the future of the agency. It is conditioned on bringing the paramedics into the station and would provide more flexibility and better medical service but has a Long lead time. The new medic will not be ready until November or December of 2022.

ACTION: Commissioner Loring moved, and Commissioner Leschine-Seitz seconded, that the Board adopt the resolution. ALL AYES; MOTION PASSES.

Collective Bargaining Agreement: This agreement has been reviewed multiple times.

ACTION: Commissioner Lehman moved, and Commissioner Leschine-Seitz seconded, to adapt the Collective Bargaining Agreement. ALL AYES; MOTION PASSES.

Staffing Needs and the Superintendent role: Superintendent Hutchins announced her retirement at the last Regular Board Meeting. Related to our Superintendent's retirement, and the Board discussed how to fill that position. Commissioners expressed a desire to hire in a way that is consistent with the District's strategic plan.

Commissioners Lindstrom and Lehman have been working with Nathan to create a job description that meets the needs of the district. It involves hiring for a support role with the intention of making Nathan Butler the new superintendent. The new hire would take over the financial aspects of the job for the hospital district, and Peggy Long would move more into public outreach and board recording secretary. EMS may need to be reimbursed for time spent doing hospital district work. The District's accounting firm may need to take on more work.

ACTION: Commissioner Lindstrom moved that the Board Intends to make Mr. Butler the Superintendent upon Pam Hutchins retirement and to hire an executive assistant. ALL AYES; MOTION PASSES.

ADJOURNMENT: Chair Lindstrom adjourned the meeting at 6:50 p.m.

A handwritten signature in blue ink, appearing to be 'N. Hutchins', is located in the lower right quadrant of the page.