

SAN JUAN COUNTY PUBLIC HOSPITAL DISTRICT No. 1
Board of Commissioners
Regular Meeting Minutes
Frank Wilson Memorial EMS Building, 1079 Spring Street
Wednesday April 28, 2021
Held Remotely under COVID-19 Rules

SJCPHD #1 Commissioners Present:

Commissioner Everett Clary
Commissioner Anna Lisa Lindstrum
Commissioner Trish Lehman
Commissioner Kyle Loring

Others Present:

Nathan Butler
Superintendent, SJCPHD #1
and Interim EMS Administrator

By Phone: None

Absent: Commissioner Gail Leschine-Seitz

CALL TO ORDER:

Chair Anna Lisa Lindstrum called the meeting to order at 5:31 p.m. in a fully remote MS Teams meeting, with the public participating via phone. Governor Inslee's order, Proclamation 20-28, issued March 24, 2020 and extended several times, temporarily prohibits public agencies from conducting any in-person meetings and requires all remote meetings to provide an option for public attendance via remote access. Roll call was made verbally of each commissioner for the benefit of the public. The meeting was still recorded, and audio made available to the public as with all meetings.

CONSENT AGENDA: April 28, 2021 Regular Meeting Agenda, March 24, 2021 Regular Meeting Minutes, SJCPHD #1 Warrant Approval, and SJIEMS Warrant Approval.

- SJCPHD#1 Warrants (March 2021)
 - Payroll total \$ \$0.00
 - A/P Warrants total \$ \$555,775.56
- SJIEMS Warrants (March 2021)
 - Payroll total \$ \$162,085.51
 - A/P Warrants total \$ \$123,983.60

ACTION: Commissioner Kyle Loring moved, and Commissioner Trish Lehman seconded, that the Board approve the Consent Agenda. ALL AYES; MOTION PASSES.

OUTSIDE REPORTS

Mount Baker Planned Parenthood Report for 2020: Chief Executive Officer Linda McCarthy. Linda reported on how COVID-19 has affected their program this last year, she also reported on the services that they provide in Friday Harbor. Right now, they are open here one day a week. She went over new services that they will be bringing to the island.

Even though the payment has already been made in the year prior due to an accounting mistake, Commissioner Lindstrum called for a vote to approve.

ACTION: Commissioner Trish Lehman moved, and Commissioner Everett Clary seconded, that the Board approve the Planned Parenthood funds for the last part of 2020. ALL AYES; MOTION PASSES.

AUDIENCE PARTICIPATION (15 Minute Limit total; comments max 3 minutes per person)

None

UNFINISHED BUSINESS

Committee Reports and discussion

- **Safety Committee** – The Economic Development Council has applied for funding for health care career pathways training initiative. This is training for home care aids. It was approved by the CCC. It ties in with the care coordination and planning grants.
- **EMS and Trauma Care Council** – The council spent time getting dates for continuing education classes.
- **Civil Investigative Demand** – There is nothing to report.
- **Financial Committee** – Commissioner Clary feels we are getting more of a true picture of where we are financially, and that it feels like the District is getting things in order.
- **Inter-Island Health Care Foundation** – Commissioner Lehman will monitor.
- **Community Relations Committee** – There is nothing official to report, Commissioner Lehman and Commissioner Lindstrum tend to talk to community members.

NEW BUSINESS

Dispatch agreement - This is consistent with the current dispatch agreement with no changes.

ACTION: Commissioner Kyle Loring moved, and Commissioner Anna Lisa Lindstrum seconded, that the Board approve the dispatch agreement between San Juan Count and EMS. ALL AYES; MOTION PASSES.

Res 21-546 Update of Financial Accounts: This resolution clarifies who should be signers on which accounts, renews the District's line of credit, authorizes a safety deposit box, and otherwise reestablishes our finances.

ACTION: Commissioner Kyle Loring moved, and Commissioner Trish Lehman seconded, that the Board approve resolution 21-546 update of financial accounts. ALL AYES; MOTION PASSES.

Updated Personnel policies- The policies have been updated to reflect what is going on with other employers in the county. The intent is to make sure that the board is comfortable with the changes before they are presented to staff.

REPORTS:

San Juan County Public Hospital District No. 1 – A discussion was had about what documents need to be included in the board reports. Most important are the month end summary and aged receivables. Superintendent Butler shared and explained San Juan County Tax distribution page. Expenses are typically high this time of year. Is just the normal cycle of the year.

The district hired Steve Wambsganss and he is getting the District caught up on financial record keeping and the various administrative things that need sorted. The district received the notice of award for the two HRSA grants. Butler will retain the financial management and project directors roles.

San Juan Island Emergency Medical Services – San Juan Island EMS continues to support the COVID clinics. The county should be well over 70% vaccinated. EMS has spent a lot of effort helping staff these clinics. The vaccine effort created a lot of interagency contacts and cooperation.

The new EMS ambulance will be delayed until October. The sprint rig should be here next month. The call volume has stabilized. The number of ambulance runs is closing in on 2019. This presents a challenge with staffing. EMS is working with personnel to get back to pre-COVID status.

The District has a signed agreement with the union to bring the medics into the station rather than respond from home. EMS is also sending an EMT to paramedic school. They will know this week if Medic One will accept our candidate.

Regarding integration, San Juan Island EMS and San Juan Island Fire and Rescue continue to build relationships. The District's leadership teams are working on financial documents as well as what the response model will look like. The Districts will have joint run reviews next month. These will be done in person in the bay at the fire station. This will help support cohesion and unity with staff. They are also working on the CODAN radio project.

AUDIENCE PARTICIPATION (15 Minute Limit total; comments max 3 minutes per person)

None

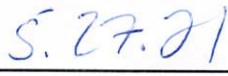
COMMISSIONER COMMENTS

None

ADJOURNMENT - Meeting adjourned at 7:23



Signed by Chairperson



Date

The original document is retained at the San Juan County Public Hospital District #1 Office at 849 Spring Street, Unit B-5, Friday Harbor, WA 98250 in San Juan County Public Hospital District #1 permanent proceedings file.

Attest: Peggy Long, Recording Secretary